

DECEMBER 11, 2023
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 11th day of December, 2023, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, Peggy Flusemann, and Dennis Oltmann

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: Lloyd Graupmann (PPC); Jamie Schlechter (PFD); Doug Falk

Motion: by SS to approve the agenda as presented. Second by KS. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

Motion: by KS to approve the minutes of the November 13, 2023, regular City Council Meeting. Second by PF. All in favor.

Motion: by PF to approve the minutes of the December 2, 2023, special City Council Meeting. Second by KS. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission

- Lloyd Graupmann presented as chair of the Planning Commission in regard to a request to move the common boundary line between two parcels on the south side of Main Street between McLeod Avenue and 4th Ave SE. Public hearing was initially held on February 13, 2023. Another Public Hearing was held earlier this evening, December 11, to discuss the move of the parcel boundary line and the variance needed in dimension (building too close to boundary line). The Planning Commission recommends approving both of these requests. **Motion:** by KS to approve the recommendation of the Planning Commission to allow the shift of the common boundary line and the resulting variance on dimension. Second by SS. All in favor.

Plato Fire Department – Chief Schlechter presented before council:

- Results of the Selection committee: Jay Wood is recommended to remain as Chief 2 – Operations; Ryan Terlinden is recommended to become Captain 2. Ryan Neubarth ran unopposed for the Treasurer position. **Motion:** by PF to accept the recommendation of the Selection Committee and appoint Jay Wood as Chief 2 – Operations, Ryan Terlinden as Captain 2, and Ryan Neubarth as Treasurer. Second by KS. All in favor.
- Fish fry will be held on February 16. The event will be drive-thru only with pre-sale tickets.
- The annual meeting will be held February 7, 2024. The banquet will be held January 2024.
- Paid on call starts December 1, 2023.

Lions – SS advised of Lion’s community outreach and the pork chop dinner New Years day.

Treasurers Report – **Motion:** by KS to approve the Treasurer’s Report presented. Second by SS. All in favor. Council was provided with a current bank account balance/internal transfer report and November 2023 timesheets.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
15988	12/11/2023	19	CITY OF GLENCOE	\$8,382.89
15989	12/11/2023	58	KOHL'S SWEEPING SERVICE	\$630.00
15990	12/11/2023	65	LITZAU EXCAVATING	\$10,681.00
15991	12/11/2023	80	MINNESOTA DEPT OF HEALTH	\$393.00
15992	12/11/2023	90	MNSPECT, LLC	\$1,484.96
15993	12/11/2023	92	PLATO C STORE	\$234.01
15994	12/11/2023	342	GOPHER STATE ONE CALL	\$4.05
15995	12/11/2023	441	DIANE SCHRADER	\$32.33
15996	12/11/2023	491	OLTMANN DENNIS	\$507.92
15997	12/11/2023	536	FLATWORKS CONCRETE	\$13,883.90
15998	12/11/2023	544	GERALDINE A SCOTT	\$978.86
15999	12/11/2023	547	CENTURYLINK	\$325.42
16000	12/11/2023	549	VALLEY VIEW ELECTRIC INC.	\$124.65
16001	12/11/2023	562	GLENCOE FLEET SUPPLY	\$296.35
16002	12/11/2023	598	GRAUPMANN SCOTT	\$1,517.89
16003	12/11/2023	629	ARNOLD'S OF GLENCOE, INC	\$18,500.00
16004	12/11/2023	696	HERALD JOURNAL PUBLISHING	\$30.40
16005	12/11/2023	703	STAR GROUP LLC	\$167.46
16006	12/11/2023	719	SOHNS STACY L	\$507.92
16007	12/11/2023	738	POTENTIA MN SOLAR FUND 1 LLC	\$616.03
16008	12/11/2023	747	REC TECH SALES & SERVICE	\$24.99
16009	12/11/2023	748	CORE AND MAIN LP	\$129.20
16010	12/11/2023	765	ENGELMANN, NEIL	\$923.50
16011	12/11/2023	840	STROBEL KYLE R	\$507.92
16012	12/11/2023	845	FLUSEMANN PEGGY	\$507.92
16013	12/11/2023	859	METRO VENT HEATING & COOLING	\$836.00
FIRE DEPARTMENT:				
4356	12/11/2023	592	WOOD JAY	\$599.00
4357	12/11/2023	593	NEUBARTH RYAN	\$500.00
4358	12/11/2023	651	ULTIMATE SAFETY CONCEPTS INC	\$652.00
4359	12/11/2023	674	SCHLECHTER JAMIE	\$2,196.76
4360	12/11/2023	688	ALLINA HEALTH SYSTEM	\$350.62
4361	12/11/2023	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
4362	12/11/2023	744	HARVEY, RYAN	\$599.00
4363	12/11/2023	829	STIEPIEN STEPHANIE	\$599.00
INTERIM CLAIMS PAID:				
15976	11/27/2023	46	HAWKINS, INC	\$631.20
15977	11/27/2023	79	CENTERPOINT ENERGY	\$129.72
15978	11/27/2023	88	XCEL ENERGY	\$1,031.20
15979	11/27/2023	239	MCLEOD CO-OP POWER	\$95.89
15980	11/27/2023	328	USA BLUE BOOK	\$71.72
15981	11/27/2023	504	MINI BIFF, LLC	\$134.64
15982	11/27/2023	544	GERALDINE A SCOTT	\$1,167.28
15983	11/27/2023	598	GRAUPMANN SCOTT	\$1,517.89
15984	11/27/2023	732	VISA	\$167.18
15985	11/27/2023	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
15986	11/27/2023	797	CLABO THOMAS	\$138.52
15987	11/27/2023	856	JOSEFINA ESPERICUETA MARTINEZ	\$150.00
			US Treasury (online) November payroll tax deposit	\$1,869.60
			PERA contribution (online) for 11/1-15/23payroll	\$485.32
			PERA contribution (online) for 11/16-30/23payroll	\$485.32
FIRE DEPARTMENT:				
4346	11/27/2023	79	CENTERPOINT ENERGY	\$99.20
4347	11/27/2023	389	SCHIROO ELECTRICAL REBUILDING	\$304.00
4348	11/27/2023	398	WIGFIELD DESIGN	\$744.00
4349	11/27/2023	596	MCLEOD COUNTY FIRE CHIEF'S ASSN	\$381.35
4350	11/27/2023	601	MN STATE FIRE DEPT ASSOCIATION	\$175.00

4351	11/27/2023	679	ASPEN MILLS	\$303.62
4352	11/27/2023	689	JEFFERSON FIRE & SAFETY	\$752.50
4353	11/27/2023	829	STEPIEN STEPHANIE	\$1,542.69
4354	11/27/2023	857	EMERGENCY TECHNICAL DECON	\$243.00
4355	11/27/2023	858	ALLINA HEALTH	\$309.31

Motion: by SS to approve payment of the above-stated claims with the addition of Gavin, Janssen, Stabenow & Moldan for \$159.50, Dean Engelmann for \$340.00 and Creekside Soils for \$1,346.63. Second by KS. All in favor.

UNFINISHED BUSINESS:

Park Shelter – DO advised the shelter may be up by the end of January.

NEW BUSINESS:

Motion: by DO to continue to designate the City of Plato as a mail-in ballot precinct with in-person voting available at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, MN. Second by PF. All in favor.

RESOLUTION 2023-10

Motion: by KS to set the 2024 Final Levy at \$286,671 (General - \$234,671, Water - \$20,000, Sewer - \$32,000). Second by SS. All in favor.

Motion: by SS to adopt the 2024 proposed budget as determined during the series of budget meetings. Second by DO. All in favor.

In order to comply with the new Earned Sick and Safe Time law, the Clerk/Treasurer PTO Policy needs to be revised to state that 40 hours (instead of 20 hours) can be carried over into the next year. **Motion:** by KS to revise the Clerk/Treasurer PTO Policy to state that no more than 40 hours can be rolled over into the next year. Second by PF. All in favor. GS also requested that she be allowed to rollover 40 hours into 2024 and that she would like to take 6 hours of PTO this pay period and 6 hours of PTO for the next pay period to get the total rollover down to the 40 hours. **Motion:** by KS to allow carry over of 40 hours into 2024 and pay out 12 hours over the next two pay periods. Second by SS. All in favor.

COUNCIL REQUEST:

Councilmember Strobel presented some information relating to replacement of the public works pickup truck.

MAINTENANCE REPORT:

- Approval received from council to have Tony Stepien start tree removal by the water tower and the two trees by E/W field while the weather is cooperative, to be invoiced in 2024.
- SG requested approval to make a hotel reservation for the water conference in March. Council is fine with him doing so now.

CLERKS REPORT

- A request has been received to extend the hours for pickleball in the hall and to also add cornhole during that same time. After discussion it was determined to have the hall open Tuesdays 8:00a – 3:00p and Thursdays 8:00a – 8:00p. GS to find a cornhole set in the \$75-\$100 range.

Motion: by SS to adjourn meeting. Second by DO. Meeting adjourned at 8:50pm.

Neil Engelmann
Mayor

Gerri Scott
Clerk/Treasurer