

NOVEMBER 13, 2023
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 13th day of November, 2023, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, Peggy Flusemann, and Dennis Oltmann

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: Lloyd Graupmann (PPC); Peter Ruschmeier, Wendy Ruschmeier, David Ruschmeier, Jeannine Ruschmeier, Darrell Caturia (MCSO)

Motion: by KS to approve the agenda as presented. Second by SS. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

Motion: by KS to approve the minutes of the October 9, 2023, regular City Council Meeting. Second by PF. All in favor.

Motion: by KS to approve the minutes of the October 17, 2023, special City Council Meeting. Second by SS. All in favor.

Motion: by KS to approve the minutes of the November 7, 2023, special City Council Meeting. Second by PF. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission

- Lloyd Graupmann presented as chair of the Planning Commission in regard to a request for a parcel subdivision on property owned by David and Jeanine Ruschmeier. The request is to separate 1.5 acres and rezone it B-2 Highway Business for an auto repair garage. Public hearing was held on November 8 and the Planning Commission recommends approving this request. **Motion:** by KS to approve the recommendation of the Planning Commission to allow this parcel subdivision and rezoning. Second by SS. All in favor.

Plato Fire Department - none

McLeod County Sheriff – Sergeant Darrell Caturia presented before council to answer any questions.

Ordinance Review:

- GS advised the attorney reviewed all the ordinances, they were incorporated into a “final” draft and sent to American Legal Publishing on Tuesday, November 7. They will have the “final edit” returned to us within 90 days.

Lions

- next blood drive is in February.
- Pork chop dinner on January 1

Treasurers Report – **Motion:** by SS to approve the Treasurer’s Report presented. Second by KS. All in favor. Council was provided with a current bank account balance/internal transfer report and October 2023 timesheets.

Approve Claims – The following claims were reviewed for payment:

| Check No. | Date | Vendor | Name | Amount |
|-----------------------------|-----------------------|---------------|---|---------------------|
| 15953 | 11/13/2023 | 8 | BARGEN INCORPORATED | \$8,532.00 |
| 15954 | 11/13/2023 | 19 | CITY OF GLENCOE | \$9,163.01 |
| 15955 | 11/13/2023 | 35 | FRANKLIN PRINTING | \$190.00 |
| 15956 | 11/13/2023 | 36 | GAVIN, JANSSEN & STABENOW LTD | \$906.25 |
| 15957 | 11/13/2023 | 46 | HAWKINS, INC | \$702.92 |
| 15958 | 11/13/2023 | 58 | KOHL'S SWEEPING SERVICE | \$980.00 |
| 15959 | 11/13/2023 | 90 | MNSPECT, LLC | \$215.08 |
| 15960 | 11/13/2023 | 92 | PLATO C STORE | \$256.30 |
| 15961 | 11/13/2023 | 156 | MCLEOD CTY AUDITOR-TREASURER | \$2,331.00 |
| 15962 | 11/13/2023 | 342 | GOPHER STATE ONE CALL | \$8.10 |
| 15963 | 11/13/2023 | 544 | GERALDINE A SCOTT | \$1,260.30 |
| 15964 | 11/13/2023 | 547 | CENTURYLINK | \$325.42 |
| 15965 | 11/13/2023 | 562 | GLENCOE FLEET SUPPLY | \$125.70 |
| 15966 | 11/13/2023 | 598 | GRAUPMANN SCOTT | \$1,517.89 |
| 15967 | 11/13/2023 | 696 | HERALD JOURNAL PUBLISHING | \$25.60 |
| 15968 | 11/13/2023 | 732 | VISA | \$144.33 |
| 15969 | 11/13/2023 | 738 | POTENTIA MN SOLAR FUND 1 LLC | \$702.28 |
| 15970 | 11/13/2023 | 742 | TRIMARK MARLINN LLC | \$223.56 |
| 15971 | 11/13/2023 | 758 | HALLETT WARRICIK | \$600.00 |
| 15972 | 11/13/2023 | 830 | STEPIEN TONY | \$350.00 |
| 15973 | 11/13/2023 | 853 | L and E TREE SERVICE | \$7,200.00 |
| 15974 | 11/13/2023 | 854 | CHRISTMAS LIGHTS COTTAGE | \$276.00 |
| 15975 | 11/13/2023 | 855 | BOHLMANN EXTERIORS | \$6,500.00 |
| FIRE DEPARTMENT: | | | | |
| 4339 | 11/13/2023 | 92 | PLATO C STORE | \$55.91 |
| 4340 | 11/13/2023 | 453 | CITY OF PLATO | \$482.12 |
| 4341 | 11/13/2023 | 562 | GLENCOE FLEET SUPPLY | \$31.48 |
| 4342 | 11/13/2023 | 592 | WOOD JAY | \$1,221.40 |
| 4343 | 11/13/2023 | 655 | BRUCH NATHAN | \$126.56 |
| 4344 | 11/13/2023 | 715 | BRENDA SCHULTZ CLEANING SERV | \$240.00 |
| 4345 | 11/13/2023 | 764 | LEWIS, MIKE | \$1,312.90 |
| INTERIM CLAIMS PAID: | | | | |
| 15943 | 10/23/2023 | 79 | CENTERPOINT ENERGY | \$55.78 |
| 15944 | 10/23/2023 | 88 | XCEL ENERGY | \$1,277.72 |
| 15945 | 10/23/2023 | 92 | PLATO C STORE | \$195.03 |
| 15946 | 10/23/2023 | 98 | POSTMASTER | \$442.80 |
| 15947 | 10/23/2023 | 239 | MCLEOD CO-OP POWER | \$86.83 |
| 15948 | 10/23/2023 | 504 | MINI BIFF, LLC | \$134.64 |
| 15949 | 10/23/2023 | 544 | GERALDINE A SCOTT | \$1,073.24 |
| 15950 | 10/23/2023 | 598 | GRAUPMANN SCOTT | \$1,517.89 |
| 15951 | 10/23/2023 | 777 | TOSHIBA BUSINESS SOLUTIONS USA | \$171.08 |
| 15952 | 10/23/2023 | 797 | CLABO THOMAS | \$138.52 |
| | | | US Treasury (online) October payroll tax deposit | \$1,458.78 |
| | | | PERA contribution (online) for 10/1-15/23payroll | \$467.06 |
| | | | PERA contribution (online) for 10/16-31/23payroll | \$503.61 |
| FIRE DEPARTMENT: | | | | |
| 4334 | 10/23/2023 | 17 | CENTRAL FIRE PROTECTION | \$250.00 |
| 4335 | 10/23/2023 | 79 | CENTERPOINT ENERGY | \$29.61 |
| 4336 | 10/23/2023 | 92 | PLATO C STORE | \$211.01 |
| 4337 | 10/23/2023 | 453 | CITY OF PLATO | \$478.38 |
| 4338 | 10/23/2023 | 809 | BATTERIES + BULBS | \$34.19 |

Motion: by SS to approve payment of the above-stated claims. Second by KS. All in favor.

UNFINISHED BUSINESS:

Park Shelter – DO advised forms are up, rebar in, first inspection passed, and concrete pad will be poured tomorrow morning, with the sidewalks being done the following day. Building will go up after 10 days. Timing should not interfere with holiday event.

NEW BUSINESS:

Motion: by SS to enter into the 2024 Emergency Services Contracts with Young America Township, Helen Township, Camden Township and Bergen Township. Second by PF All in favor

The Glencoe Cub Scouts are requesting use of the Community Hall on December 1-2 for their annual camp-in. As in the past, they are requesting waiving of the rental fee in lieu of providing community service. **Motion:** by KS to waive the rental fee for the camp-in with SG to coordinate the community service. Second by SS. All in favor.

The Liability Coverage – Waiver Form for the insurance policy renewal was discussed. **Motion:** by KS to not waive the statutory tort limits on liability claims. Second by PF. All in favor.

MNSPECT building inspection contract extension was discussed. **Motion:** by KS to enter into a one-year extension of the current contract. Second by SS. All in favor.

The Voting Operations, Technology & Election Resources (Voter) Account County – Municipality Agreement was discussed. **Motion:** by PF to enter in to said agreement with the County. Second by KS. All in favor.

Following discussion at the November 7, 2023 meeting, **Motion:** by KS to raise the Public Works Salary from \$48,052.73 to \$49,590.42 effective January 1, 2024. Second by SS. All in favor. **Motion:** by SS to raise the Clerk/Treasurer hourly rate from \$29.00 per hour to \$30.00 per hour effective January 1, 2024. Second by PF. All in favor.

COUNCIL REQUEST:

none

MAINTENANCE REPORT:

- SG presented a quote from Tony Stepien to remove trees along the fence line by the water tower. Tabled until budget meeting.

CLERKS REPORT

- GS advised that an individual rented the Community Hall for an event in October 2024. The rental contract was completed on 3/1/2023 and \$225 was paid at that time. The renter has now moved and will no longer be using the hall on that day and is requesting a refund. **Motion:** by DO to refund \$150 of the rental fee paid. Second by PF. All in favor.
- Security Bank & Trust Positive Pay service was discussed. GS to get more information.
- Draft of the Winter newsletter was provided for review.
- Discussion on email passwords and social media passwords. Some research is needed on how to best handle this.
- Final budget meeting is scheduled for December 2 – 8:00am.

Motion: by KS to adjourn meeting. Second by PF. Meeting adjourned at 8:48pm.

Neil Engelmann
Mayor

Gerri Scott
Clerk/Treasurer