

NOVEMBER 14, 2022  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Interim Mayor Neil Engelmann at 7:01p.m. on the 14<sup>th</sup> day of November, 2022, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, Dennis Oltmann and VeeAnn Wood

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: council-elect Peggy Flusemann

**Motion:** by SS to approve the agenda as presented. Second by DO. All in favor.

PRESENTATIONS/PUBLIC FORUM

None

**Motion:** by SS to approve the minutes of the October 10, 2022, regular City Council Meeting. Second by VW. All in favor.

**Motion:** by SS to approve the minutes of the October 18, 2022, special City Council Meeting. Second by KS. All in favor.

REPORTS

Committee Reports:

- Holiday Lights – The decorating has been started.
- Ordinance Review – GS advised the invoice issue with MMDC has been resolved. Committee will be meeting soon.

Treasurers Report – **Motion:** by KS to approve the Treasurer’s Report presented. Second by VW. All in favor. Council was provided with a current bank account balance/internal transfer report.

Approve Claims – The following claims were reviewed for payment:

| Check No. | Date       | Vendor | Name                          | Amount      |
|-----------|------------|--------|-------------------------------|-------------|
| 15598     | 11/14/2022 | 19     | CITY OF GLENCOE               | \$7,661.90  |
| 15599     | 11/14/2022 | 36     | GAVIN, JANSSEN & STABENOW LTD | \$137.75    |
| 15600     | 11/14/2022 | 58     | KOHL'S SWEEPING SERVICE       | \$938.00    |
| 15601     | 11/14/2022 | 85     | MN DEPT OF LABOR & INDUSTRY   | \$38.57     |
| 15602     | 11/14/2022 | 90     | MNSPECT, LLC                  | \$334.08    |
| 15603     | 11/14/2022 | 123    | MID MN DEVELOPMENT COMM       | \$270.60    |
| 15604     | 11/14/2022 | 156    | MCLEOD CTY AUDITOR-TREASURER  | \$2,331.00  |
| 15605     | 11/14/2022 | 156    | MCLEOD CTY AUDITOR-TREASURER  | \$592.07    |
| 15606     | 11/14/2022 | 272    | QUALITY FLOW SYSTEMS INC      | \$12,875.00 |
| 15607     | 11/14/2022 | 342    | GOPHER STATE ONE CALL         | \$4.05      |
| 15608     | 11/14/2022 | 348    | TEAM LABORATORY CHEM CORP     | \$1,229.00  |
| 15609     | 11/14/2022 | 441    | DIANE SCHRADER                | \$122.12    |
| 15610     | 11/14/2022 | 544    | GERALDINE A SCOTT             | \$1,074.36  |
| 15611     | 11/14/2022 | 547    | CENTURYLINK                   | \$313.60    |
| 15612     | 11/14/2022 | 562    | GLENCOE FLEET SUPPLY          | \$135.64    |
| 15613     | 11/14/2022 | 598    | GRAUPMANN SCOTT               | \$1,452.72  |
| 15614     | 11/14/2022 | 747    | REC TECH SALES & SERVICE      | \$33.96     |

**FIRE DEPARTMENT:**

|      |            |     |                                |            |
|------|------------|-----|--------------------------------|------------|
| 4216 | 11/14/2022 | 453 | CITY OF PLATO                  | \$741.70   |
| 4217 | 11/14/2022 | 593 | NEUBARTH RYAN                  | \$1,468.38 |
| 4218 | 11/14/2022 | 601 | MN STATE FIRE DEPT ASSOCIATION | \$175.00   |
| 4219 | 11/14/2022 | 715 | BRENDA SCHULTZ CLEANING SERV   | \$240.00   |
| 4220 | 11/14/2022 | 729 | GREATER MN COMMUNICATIONS      | \$27.58    |
| 4221 | 11/14/2022 | 763 | NORTHERN STATES SUPPLY         | \$590.94   |

**INTERIM CLAIMS PAID:**

|       |            |     |  |             |
|-------|------------|-----|--|-------------|
| 15588 | 10/24/2022 | 79  | CENTERPOINT ENERGY                                 | \$63.74     |
| 15589 | 10/24/2022 | 88  | XCEL ENERGY  | \$1,318.41  |
| 15590 | 10/24/2022 | 90  | MNSPECT, LLC                                       | \$189.00    |
| 15591 | 10/24/2022 | 104 | SECURITY BANK & TRUST                              | \$18,700.00 |
| 15592 | 10/24/2022 | 239 | MCLEOD CO-OP POWER                                 | \$92.57     |
| 15593 | 10/24/2022 | 504 | MINI BIFF, LLC                                     | \$124.44    |
| 15594 | 10/24/2022 | 544 | GERALDINE A SCOTT                                  | \$1,024.64  |
| 15595 | 10/24/2022 | 598 | GRAUPMANN SCOTT                                    | \$1,508.72  |
| 15596 | 10/24/2022 | 732 | VISA   | \$370.32    |
| 15597 | 10/24/2022 | 777 | TOSHIBA BUSINESS SOLUTIONS USA                     | \$126.37    |
|       |            |     | US Treasury (online) October payroll tax deposit   | \$1,369.46  |
|       |            |     | PERA contribution (online) for 10/1-15/22 payroll  | \$449.66    |
|       |            |     | PERA contribution (online) for 10/16-31/22 payroll | \$459.39    |

**FIRE DEPARTMENT:**

|      |            |     |                            |            |
|------|------------|-----|----------------------------|------------|
| 4210 | 10/25/2022 | 79  | CENTERPOINT ENERGY         | \$26.72    |
| 4211 | 10/25/2022 | 164 | CARQUEST AUTO PARTS        | \$171.99   |
| 4212 | 10/25/2022 | 453 | CITY OF PLATO              | \$139.21   |
| 4213 | 10/25/2022 | 590 | MN STATE FIRE CHIEFS ASSOC | \$805.00   |
| 4214 | 10/25/2022 | 824 | ANCOM COMMUNICATIONS       | \$1,937.00 |
| 4215 | 10/25/2022 | 829 | STAPIEN STEPHANIE          | \$117.06   |

**Motion:** by SS to approve payment of the above-stated claims, along with Mid-American Research Chemical for \$1,415.21, and Hawkins for \$1,920.25. Second by VW. All in favor.

UNFINISHED BUSINESS:

GS updated the council on the Economic Development loan paperwork and distribution.

NEW BUSINESS:

**Motion:** by DO to enter into the 2023 Emergency Services Contracts with Young America Township, Helen Township and Bergen Township. Second by KS. All in favor

**Motion:** by SS to approve the gambling permit for the GSL Trap Team to host bingo and a raffle at the King Pin Pub on March 25, 2023. Organization is responsible for all paperwork with the State. Second by KS. All in favor

Official election results have not been received from the County so canvassing could not be done.

COUNCIL REQUEST:

DO presented a contract from Brad Radtke and Associates LLC for the new park shelter. The Plato American Legion will be funding this project. They are suggesting their prior donation for park improvements of \$24,500 be applied to this new shelter. Council was in agreement with this recommendation. **Motion:** by KS to contract with Brad Radtke and Associates LLC as presented and make the down payment, if necessary. Second by SS. All in favor.

MAINTENANCE REPORT:

- One of the street lights on Main Street is out. This is a reoccurring problem. The electrician recommends a retrofit for the lights. Total cost for all three lights is \$984. **Motion:** by DO to have new lights installed. Second by KS. All in favor.
- NE questioned a broken piece of playground equipment. SG is still trying to obtain the piece/part.

CLERKS REPORT

- The Liability Coverage – Waiver Form for the insurance policy renewal was discussed. **Motion:** by DO to not waive the statutory tort limits on liability claims. Second by SS. All in favor.
- The loan documents for the new fire tanker truck had to be re-written to account for upfront payments from two townships. NE and VW to sign revised documents. City will pay \$5,447.00 every 6 months for 5 years (10 payments) starting in March 2023.
- GS advised there are no utility assessments this year. Discussion of the account for 116 Main Street East. If not paid in the morning, service will be disconnected again. Council agreed that service should not be restored until the account is paid. No assessment needed.
- Discussion in regard to the windows in the entryway. GS is receiving no response from the window tint guy. GS located a solar screen that may be a good alternative with a total cost of \$650.20. **Motion:** by KS to go with the solar screen. Second by DO. All in favor.
- GS provided a draft of the Winter newsletter.
- Reminder the 2023 water and sewer budget meeting is set for tomorrow (November 15). Employee evaluations will also be done at that time. General Fund and overall budget meeting will be Saturday, December 3.

OTHER

none

**Motion:** by VW to adjourn meeting. Second by KS. Meeting adjourned at 8:33pm.

Neil Engelmann  
Interim Mayor

Gerri Scott  
Clerk/Treasurer