

MARCH 13, 2023
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 13th day of March, 2023, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, and Peggy Flusemann

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: Cheryl Parpart (Plato Lions)

Motion: by SS to approve the revised agenda as presented. Second by KS. All in favor.

Installation of Rogan Lilienthal as a Fire Fighter

PRESENTATIONS/PUBLIC FORUM

Cheryl Parpart presented on behalf of the Plato Lions to discuss the garage sale event they will be hosting in the community hall during city-wide garage sales.

Motion: by SS to approve the minutes of the February 13, 2023, regular City Council Meeting with one change. Second by PF. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission:

Leon Alsleben has resigned from the Planning Commission. The Commission's recommendation is to appoint Joshua VonBerge to fill the vacancy. **Motion:** by KS to appoint Joshua VonBerge to the Plato Planning Commission to complete the term of Leon Alsleben. Second by SS. All in favor. **RESOLUTION 2023-07**

There are two community members that are observing the process of the Planning Commission – Jeannie Stumpf and Julie Graupmann.

Discussion of off-street parking at 20 1st Avenue NE.

Community Hall/Public Works Building: KS updated the council on the status of his research relating to building in a area marked as flood plain.

Ordinance Review: GS provided a status/update on the process.

Comprehensive Plan: LG advised the Planning Commission has received three proposals for the comprehensive plan assistance. All proposals are around \$20,000. The group is continuing its research and fact gathering.

Website Update: GS found a couple of companies that specialize in municipality websites that she forwarded to PF. They will be meeting to discuss.

Plato Lions – SS advised of upcoming events and service projects. Also, the Plato Lions will be celebrating 40 years in 2023.

Treasurers Report – **Motion:** by SS to approve the Treasurer’s Report presented. Second by KS. All in favor. Council was provided with a current bank account balance/internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
15719	3/13/2023	19	CITY OF GLENCOE	\$7,871.33
15720	3/13/2023	46	HAWKINS, INC	\$10.00
15721	3/13/2023	67	LMCIT	\$5,870.00
15722	3/13/2023	74	MCLEOD PUBLISHING INC	\$33.60
15723	3/13/2023	80	MINNESOTA DEPT OF HEALTH	\$393.00
15724	3/13/2023	90	MNSPECT, LLC	\$848.26
15725	3/13/2023	92	PLATO C STORE	\$369.61
15726	3/13/2023	98	POSTMASTER	\$414.00
15727	3/13/2023	120	WM MUELLER & SONS INC	\$1,472.00
15728	3/13/2023	342	GOPHER STATE ONE CALL	\$1.35
15729	3/13/2023	476	CONWAY, DEUTH & SCHMIESING	\$7,000.00
15730	3/13/2023	504	MINI BIFF, LLC	\$138.72
15731	3/13/2023	544	GERALDINE A SCOTT	\$948.86
15732	3/13/2023	547	CENTURYLINK	\$324.23
15733	3/13/2023	562	GLENCOE FLEET SUPPLY	\$74.70
15734	3/13/2023	598	GRAUPMANN SCOTT	\$1,517.89
15735	3/13/2023	629	ARNOLD'S OF GLENCOE, INC	\$56.72
15736	3/13/2023	738	POTENTIA MN SOLAR FUND 1 LLC	\$71.77
15737	3/13/2023	742	TRIMARK MARLINN LLC	\$401.34
15738	3/13/2023	797	CLABO THOMAS	\$138.52
15739	3/13/2023	843	BRAD RADTKE AND ASSOC	\$8,000.00
15740	3/13/2023	844	UNITED LABORATORIES INC	\$301.68
FIRE DEPARTMENT:				
4261	3/13/2023	219	JERRY'S TRANSMISSION SERVICE	\$400.34
4262	3/13/2023	453	CITY OF PLATO	\$162.11
4263	3/13/2023	640	MN FIRE SERVICE CERT BOARD	\$52.50
4264	3/13/2023	715	BRENDA SCHULTZ CLEANING SERV	\$240.00
INTERIM CLAIMS PAID:				
15708	2/27/2023	79	CENTERPOINT ENERGY	\$927.02
15709	2/27/2023	88	XCEL ENERGY	\$36.52
15710	2/27/2023	88	XCEL ENERGY	\$1,549.19
15711	2/27/2023	239	MCLEOD CO-OP POWER	\$95.42
15712	2/27/2023	370	MENARDS	\$55.12
15713	2/27/2023	525	ST OF MN DEPT OF PUBLIC SAFETY	\$100.00
15714	2/27/2023	544	GERALDINE A SCOTT	\$1,042.90
15715	2/27/2023	598	GRAUPMANN SCOTT	\$1,517.89
15716	2/27/2023	732	VISA	\$945.55
15717	2/27/2023	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
15718	2/27/2023	842	THE TITLE TEAM	\$130.00
			US Treasury (online) February payroll tax deposit	\$1,317.60
			PERA contribution (online) for 2/1-15/23payroll	\$460.96
			PERA contribution (online) for 2/16-28/23payroll	\$442.70
FIRE DEPARTMENT:				
4257	2/27/2023	79	CENTERPOINT ENERGY	\$571.54
4258	2/27/2023	98	POSTMASTER	\$94.00
4259	2/27/2023	688	ALLINA HEALTH SYSTEM	\$351.00
4260	2/27/2023	824	ANCOM COMMUNICATIONS	\$721.75

Motion: by KS to approve payment of the above-stated claims. Second by PF. All in favor.

UNFINISHED BUSINESS:

Pickleball in the Community Hall – GS provided some information on court marking. Discussion on marking, access, days, cost. GS to do some additional research.

NEW BUSINESS:

GS presented an update on 2023 expense for mosquito control. City is currently in year two of a three-year contract.

Motion: by KS to enter into the Frontline Warning Systems contract and pay the invoice presented. Second by SS. All in favor.

Estimate/Contract with Flatworks Concrete for the new park shelter was presented. **Motion:** by PF to enter into the contract with Flatworks Concrete as presented. Second by SS. KS abstained from voting as a potential conflict of interest. NE voted yes. Motion carried.

COUNCIL REQUEST:

Discussion on backup for public works. NE and KS to meet with SG.

MAINTENANCE REPORT:

- SG presented a contract from Crow River Construction for the 2023 dust control application. **Motion:** by KS to enter into the contract with Crow River Construction for 2023 dust control as presented. Second by PF. All in favor.
- Discussion of snow removal and how things have been going with the large snow. Remind residents to stop blowing/shoveling snow into the street.
- SG would like to take PTO day on March 24.

CLERKS REPORT

- GS advised she followed up with Fibar in regard to mulch for the park. A 100CY load is \$1,516.00. A 140CY load is \$1,886.00. KS/PF made a motion in February to purchase 140CY. That motion will remain without changes.
- GS presented information in regard to the utility account for 128 Main Street East. There was a water softener malfunction that was not initially detected and in three months excess water usage was 34,300 gallons. Resident/owner did not actively source the issue during that time. It was council's determination the excess water was not caused by the City, nor was there anything the City could do to "repair" the malfunction. City incurred expense providing the water and in sewer pumping charges. No credit/adjustment will be provided.
- GS advised the park shelter construction contract has been executed. Once the engineered plans are received, GS will apply for the building permit.
- GS advised she is still trying to connect with the accounting software company. NE sourced a replacement laptop and docking station. **Motion:** by KS to purchase the recommended laptop option from Sam's Club and the docking station from Amazon. Second by PF. All in favor.
- An audit update was provided by GS. Discussion on required information to be obtained from fire department members. Final audit presentation anticipated in April.
- Discussion on Spring newsletter.

OTHER

none

Motion: by PF to adjourn meeting. Second by SS. Meeting adjourned at 9:45pm.

Neil Engelmann
Mayor

Gerri Scott
Clerk/Treasurer