

DECEMBER 12, 2022
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Interim Mayor Neil Engelmann at 7:00p.m. on the 12th day of December, 2022, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, Dennis Oltmann and VeeAnn Wood

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: council-elect Peggy Flusemann; Fire Chief Jamie Schlechter

Motion: by SS to approve the agenda as presented. Second by KS. All in favor.

PRESENTATIONS/PUBLIC FORUM

None

Motion: by SS to approve the minutes of the November 14, 2022, regular City Council Meeting. Second by VW. All in favor.

Motion: by KS to approve the minutes of the November 15, 2022, special City Council Meeting. Second by VW. All in favor.

Motion: by SS to approve the minutes of the December 3, 2022, special City Council Meeting. Second by VW. All in favor.

REPORTS

Committee Reports:

Fire Department: Chief Schlechter presented before council with a department update.

- Ryan Engelmann as resigned from the Fire Department after 12 years of services. He is relocating outside of the area.
- All the equipment for the new tanker truck has been ordered.
- A Lucas CPR machine has been ordered.
- Doing research on changing to a paid-on-call system; possibly \$10 per call and \$10 per meeting. Looking at calls only for 2022 to date, it would have been about \$3900. Chief Schlechter believes \$10,000 would be a good budget add-on figure. He will continue to research and then will present it to the fire district at the annual meeting.

Lions: SS reported that pork chop dinner tickets are on sale. The Santa/Holiday lights event went well.

Treasurers Report – **Motion:** by SS to approve the Treasurer’s Report presented. Second by VW. All in favor. Council was provided with a current bank account balance/internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
15627	12/12/2022	19	CITY OF GLENCOE	\$7,756.22
15628	12/12/2022	45	LLOYD GRAUPMANN	\$599.00
15629	12/12/2022	80	MINNESOTA DEPT OF HEALTH	\$393.00
15630	12/12/2022	90	MNSPECT, LLC	\$1,055.79

15631	12/12/2022	92	PLATO C STORE	\$216.12
15632	12/12/2022	120	WM MUELLER & SONS INC	\$756.00
15633	12/12/2022	342	GOPHER STATE ONE CALL	\$4.05
15634	12/12/2022	441	DIANE SCHRADER	\$56.91
15635	12/12/2022	488	ELECTRIC PUMP	\$1,722.00
15636	12/12/2022	491	OLTMANN DENNIS	\$484.84
15637	12/12/2022	544	GERALDINE A SCOTT	\$904.34
15638	12/12/2022	547	CENTURYLINK	\$319.51
15639	12/12/2022	562	GLENCOE FLEET SUPPLY	\$147.86
15640	12/12/2022	585	WOOD VEEANN	\$484.84
15641	12/12/2022	598	GRAUPMANN SCOTT	\$1,469.51
15642	12/12/2022	629	ARNOLD'S OF GLENCOE, INC	\$32.30
15643	12/12/2022	719	SOHNS STACY L	\$484.84
15644	12/12/2022	738	POTENTIA MN SOLAR FUND 1 LLC	\$876.66
15645	12/12/2022	747	REC TECH SALES & SERVICE	\$323.12
15646	12/12/2022	765	ENGELMANN, NEIL	\$900.41
15647	12/12/2022	838	NETTING PROFESSIONALS LLC	\$3,200.00
15648	12/12/2022	839	MID AMERICA METER INC	\$105.47
15649	12/12/2022	840	STROBEL KYLE R	\$484.84

FIRE DEPARTMENT:

4228	12/12/2022	91	PERA	\$6,500.00
4229	12/12/2022	453	CITY OF PLATO	\$159.75
4230	12/12/2022	592	WOOD JAY	\$599.00
4231	12/12/2022	593	NEUBARTH RYAN	\$300.00
4232	12/12/2022	674	SCHLECHTER JAMIE	\$1,200.00
4233	12/12/2022	681	FIRE CATT Precision Service Testing	\$1,181.25
4234	12/12/2022	697	COHRS JAIDYN	\$73.76
4235	12/12/2022	744	HARVEY, RYAN	\$599.00
4236	12/12/2022	829	STEPIEN STEPHANIE	\$599.00

INTERIM CLAIMS PAID:

15615	11/28/2022	46	HAWKINS, INC	\$1,920.25
15616	11/28/2022	79	CENTERPOINT ENERGY	\$169.94
15617	11/28/2022	88	XCEL ENERGY	\$960.12
15618	11/28/2022	92	PLATO C STORE	\$232.05
15619	11/28/2022	239	MCLEOD CO-OP POWER	\$90.03
15620	11/28/2022	504	MINI BIFF, LLC	\$124.44
15621	11/28/2022	544	GERALDINE A SCOTT	\$1,443.19
15622	11/28/2022	598	GRAUPMANN SCOTT	\$1,452.72
15623	11/28/2022	721	MID-AMERICAN RESEARCH CHEM	\$1,415.21
15624	11/28/2022	732	VISA	\$162.05
15625	11/28/2022	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
15626	11/28/2022	797	CLABO THOMAS	\$138.52
			US Treasury (online) November payroll tax deposit	\$1,947.10
			PERA contribution (online) for 11/1-15/22 payroll	\$531.46
			PERA contribution (online) for 11/16-30/22 payroll	\$426.29

FIRE DEPARTMENT:

4222	11/28/2022	79	CENTERPOINT ENERGY	\$84.69
4223	11/28/2022	92	PLATO C STORE	\$340.95
4224	11/28/2022	674	SCHLECHTER JAMIE	\$253.75
4225	11/28/2022	688	ALLINA HEALTH SYSTEM	\$701.24
4226	11/28/2022	763	NORTHERN STATES SUPPLY	\$261.04
4227	11/28/2022	674	SCHLECHTER JAMIE	\$1,214.63

Motion: by SS to approve payment of the above-stated claims, along with Kens Excavation for \$5,889.00. Second by KS. All in favor.

UNFINISHED BUSINESS:

none

NEW BUSINESS:

Motion: by KS to enter into the 2023 Emergency Services Contracts with Camden Township. Second by SS. All in favor

Motion: by KS to accept the MDU Resources Foundation Grant of \$4500. This grant application was for netting for the batting cage at the Bluejay Stadium. Second by VW. All in favor

Motion: by VW to accept the Crown Doors LLC donation of \$100 for the Holiday lights. Second by KS. All in favor.

Motion: by VW to enter into an Agreement with McLeod County in regard to the Driver Feedback Sign (speed sign) as presented. Second by SS. All in favor.

Motion: by VW to enter into an Agreement with McLeod County for assessment services in 2023. Second by KS. All in favor.

Discussion in regard to PTO policies. **Motion:** by KS to change from a maximum 40 hour annual carryover to a maximum accumulated hours of 160 for the Public Works PTO Policy. This policy change to be effective Jan 1, 2023. Second by VW. All in favor. The PTO policy for the Clerk/Treasurer will remain the same.

Motion: by KS to set the 2023 Final Tax Levy at \$256,062 (Revenue \$204,062; Water \$20,000; Sewer \$32,000) and to accept the 2023 budget outline as presented. Second by DO. All in favor.

Motion: by KS to approve the gambling permit for the GSL Booster Club to host bingo/raffles at the Plato Community Hall on February 25, 2022, and to rent the hall to the GSL Boosters Club with same terms as previous event. Second by DO. All in favor.

COUNCIL REQUEST:

New Park Shelter – DO provided an invoice from Ken’s Excavation for work done to date in an amount of \$5,889. DO is working on paperwork for building proposal and getting on schedule for next year.

Snow/slush removal from streets – reminder to SG to clear as possible. SG talked to Wm Mueller about running through town in the middle of storm instead of just waiting to the end. SG to watch in front of Post Office.

MAINTENANCE REPORT:

- SG presented a quote for two hydrant modification kits in the amount of \$9,453.24. **Motion:** by KS to purchase the modification kits per quote presented for a 2023 invoice and delivery. Second by SS. All in favor.
- SG requested PTO time off on 12/23, 12/29, and 12/30. DO and KS to cover. **Motion:** by KS to approve carry over of up to 16 additional PTO hours (56 total) into 2023. Second by SS. All in favor.

CLERKS REPORT

- GS requested clarification on the paid holidays awarded for 2023 as to how many hours for each day. **Motion:** by KS to pay 4 hours per day for the scheduled holidays. Second by DO. All in favor.
- GS advised the tax assessment form 116 Main Street has been submitted. Discussion on what is needed for water service to be reconnected.
- Annual Audit will be the week of February 27, 2023.
- Engelmann land lease was discussed

OTHER

none

Motion: by SS to adjourn meeting. Second by KS. Meeting adjourned at 8:35pm.

Neil Engelmann
Interim Mayor

Gerri Scott
Clerk/Treasurer