

JANUARY 11, 2021  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:01p.m. on the 11<sup>th</sup> day of January, 2021, at the Plato Fire Hall.

City Council members present: Stacy Sohns, VeeAnn Wood, Dennis Oltmann and Neil Engelmann

City Staff present: Public Works Director Scott Graupmann, City Clerk/Treasurer Gerri Scott

Guests: Jamie Schlechter (PFD), Jay Wood (PFD), Stephanie Stepien (PFD), Guests present for Oaths only

**Motion:** by SS to approve the agenda as presented. Second by VW. All in favor.

Oath of Office administered to Jay Wood as Fire Chief 2-Operations

Oath of Office administered to Stephanie Stepien as Fire Captain

Oath of Office administered to Stacy Sohns and Dennis Oltmann as Council Members

PRESENTATIONS/PUBLIC FORUM

NA

ACTION RELATING TO GUEST(S) PRESENT

NA

**Motion:** by NE to approve the minutes of the December 5, 2020, Special City Council Meeting. Second by SS. All in favor.

**Motion:** by VW to approve the minutes of the December 14, 2020, regular City Council Meeting with one correction. Second by NE. All in favor.

REPORTS

Fire Department – Drive thru fish fry is February 19. Pre-sale tickets are available for purchase now.

Park and Recreation/Plato Baseball – none

Sheriff – none

Plato Planning Commission – none

Glencoe Wastewater Contract – GS advised the “red-lined” version of the Agreement has been forwarded to Glencoe for review.

Holiday Lights – Committee will be meeting on January 23<sup>rd</sup> to take down the lights/decorations; with a meeting to follow.

Community Hall (short term plan) – SG recoated the entrance/bathroom floors. Committee to meet on January 12 to discuss plan.

Ordinance Review – GS provided an information sheet from the League of MN Cities in regard to services they provide to up date ordinances. Discussion on best route. GS to obtain more information and report back.

Equipment/Inventory – none

Liaisons Reports – DO advised the Plato American Legion took part in the flag raising at the new County office building.

Treasurers Report – **Motion:** by NE to approve the Treasurer’s Report as presented. Second by DO. All in favor.

Council was provided with a current bank account balance/internal transfer report, and December timecards for SG and GS. Council instructed GS to transfer “excess funds” to money market account - \$20,000 water fund, \$50,000 general fund.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14914	1/11/2021	19	CITY OF GLENCOE	\$8,336.81
14915	1/11/2021	46	HAWKINS, INC	\$5.00
14916	1/11/2021	65	LITZAU EXCAVATING	\$7,497.00
14917	1/11/2021	91	PERA	\$406.39
14918	1/11/2021	92	PLATO C STORE	\$135.10
14919	1/11/2021	120	WM MUELLER & SONS INC	\$900.00
14920	1/11/2021	342	GOPHER STATE ONE CALL	\$8.10
14921	1/11/2021	490	OMNI-SITE	\$828.00
14922	1/11/2021	544	GERALDINE A SCOTT	\$995.47
14923	1/11/2021	562	GLENCOE FLEET SUPPLY	\$81.34
14924	1/11/2021	598	GRAUPMANN SCOTT	\$1,364.47
FIRE DEPARTMENT:				
4013	1/11/2021	37	GLENCOE REGIONAL HEALTH SERV	\$745.00
4014	1/11/2021	453	CITY OF PLATO	\$156.67
4015	1/11/2021	799	PINSKE EDGE INC	\$1,575.00
INTERIM CLAIMS PAID:				
14897	12/28/2020	46	HAWKINS, INC	\$1,370.57
14899	12/28/2020	74	MCLEOD PUBLISHING INC	\$62.40
14902	12/28/2020	91	PERA	\$510.03
14903	12/28/2020	98	POSTMASTER	\$323.00
14904	12/28/2020	239	MCLEOD CO-OP POWER	\$87.73
14905	12/28/2020	465	NAPA AUTO/TRUCK PARTS	\$150.31
14907	12/28/2020	544	GERALDINE A SCOTT	\$1,400.02
14910	12/28/2020	598	GRAUPMANN SCOTT	\$1,364.51
14896	12/28/2020	17	CENTRAL FIRE PROTECTION	\$12.00
14898	12/28/2020	65	LITZAU EXCAVATING	\$375.00
14900	12/28/2020	79	CENTERPOINT ENERGY	\$259.17
14901	12/28/2020	90	MNSPECT	\$2,251.72
14906	12/28/2020	504	MINI BIFF, LLC	\$126.99
14908	12/28/2020	547	CENTURYLINK	\$313.34
14909	12/28/2020	549	VALLEY VIEW ELECTRIC INC.	\$140.00
14911	12/28/2020	652	CREEKSIDE SOILS	\$857.50
14912	12/28/2020	732	VISA	\$215.72
14913	12/28/2020	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
	1/5/2021		MN Dept of Revenue (online) 2020 Sales Tax	\$587.00
	1/5/2021		US Treasury (online) December payroll tax deposit	\$1,413.48
	1/5/2021		MN Dept of Revenue (online) 4 <sup>th</sup> Qtr Withholding	\$593.00
FIRE DEPARTMENT:				
4008	12/28/2020	17	CENTRAL FIRE PROTECTION	\$21.75
4009	12/28/2020	79	CENTERPOINT ENERGY	\$150.92
4010	12/28/2020	92	PLATO C STORE	\$143.53
4012	12/28/2020	715	BRENDA SCHULTZ CLEANING SERV	\$240.00

**Motion:** by SS to approve payment of the above-stated claims, along with Mini Biff for \$126.99, MNSPECT for \$40.00, and Potentia MN Solar Fund for \$527.10. Second by DO. All in favor.

UNFINISHED BUSINESS:

GS provided an update on the firehall renovation project. The electrical should be done this month. GS and Chief Schlechter are still researching security/locking system. Discussion on items for the vestibule and entry.

DO provided an update in regard to the 3<sup>rd</sup> Street NE road/alley. He talked to the resident and she agreed to remove the markers and that has been taken care of.

NEW BUSINESS:

**Motion:** by NE to approve the 2021 Holiday Schedule, same as 2020. Second by VW. All in favor.

**Motion:** by SS to approve the 2021 Appointments, Boards, Committees and Liaisons as discussed. Second by VW. All in favor. **Resolution No. 2021-01**

**Motion:** by NE to approve the 2021 Fees, Licenses, Rentals and Building Code Fees schedules as discussed. Second by SS. All in favor. **Resolution No. 2021-02**

**Motion:** by SS to approve the 2021 Sewer and Water rate schedule. Second by NE. All in favor. **Resolution No 2021-03**

Discussion in regard to a resident's complaint of dogs roaming. Council agreed a letter should be forwarded to the owner of the dogs, citing the ordinance violations. The McLeod County Deputy was supposed to be in attendance this evening. GS to contact. Council would like the Deputy to deliver the letter if possible.

MAINTENANCE REPORT:

- SG would like to make the last purchase of new tables for the hall. Tables are \$155 and total cost would be \$2,015. **Motion:** by NE to make the final table purchase. Second by VW. All in favor.
- SG advised he is going to meet with Bargen and discuss the streets in more detail and get a better idea on a short term/long term plan.

CLERKS REPORT

- GS advised the Economic Development loans are all current as of year-end.
- Discussion on the liquor licenses for the new owners of LuLu's. **Motion:** by NE to prorate the cost of the new license for the remaining period until renewal. Second by VW. All in favor.
- GS provided a recap of the County Meeting she attended in December. Next meeting is in March.
- GS advised there were 22 responses prepared to the Letters to Santa from the Holiday lighting event; only 3 were to children in Plato.
- Karl Pinske advised that he has "as is" pictures from when they had the road open. Discussion on where is the best place to have those records stored. Also, Mr. Pinske advised the attorney is drafting the easement agreement.
- GS advised that PERA Aid was phased out in 2019 and will no longer be awarded.
- GS questioned if the City had any Community Service projects that some high school students could do. SG to check.

OTHER

none

**Motion:** by SS to adjourn meeting. Second by VW. Meeting adjourned at 9:52pm.

Tracy Montgomery  
Mayor

Gerri Scott  
Clerk/Treasurer