

NOVEMBER 9, 2020  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:02p.m. on the 9<sup>th</sup> day of November, 2020, at the Plato Community Hall.  
City Council members present: Stacy Sohns and Neil Engelmann  
City Staff present: City Clerk/Treasurer Gerri Scott  
Guests: none

**Motion:** by SS to approve the agenda as presented. Second by NE. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

ACTION RELATING TO GUEST(S) PRESENT

none

**Motion:** by NE to approve the minutes of the October 12, 2020, public hearing with location correction. Second by SS. All in favor

**Motion:** by NE to approve the minutes of the October 12, 2020, regular City Council Meeting with date correction. Second by SS. All in favor.

REPORTS

Fire Department – Discussion in regard to shutting down fire hall due to COVID 19 cases among the firefighters, mitigating spread within the community which has a rising number of cases. Fire Chief is working with surrounding areas to make sure all calls are covered.

Park and Recreation/Plato Baseball – none

Sheriff – none

Plato Planning Commission – GS was advised there has been a request from 2503 Hwy 212 to move a building onto that property. Chairman Graupmann is working with the owner on the proper paperwork.

Glencoe Wastewater Contract – none

Holiday Lights – Discussion on the holiday lighting event in lite of rising COVID cases in the community. Decorating will be delayed a week. Committee will discuss how to alter the event to keep everyone safe. Committee will also discuss use of funds as it relates to additional decorations and the event. Discussion in regard to the lighting contest and use of funds for that event.

Community Hall (short term plan) – Committee will discuss what can be done yet this year and what to focus on for next year.

Ordinance Review – none

Equipment/Inventory – SG provided an updated/reformatted inventory. TM liked the information provided but felt a spreadsheet may be a better format.

Liaisons Reports – Lions are doing their annual pork chop dinner on January 1 as a drive thru. They would like to grill the pork chops in the shelter and serve the dinners from the kitchen door of the Community Hall. Council had a couple of questions in regard to traffic by the fire hall and the safety of using that door.

Treasurers Report – **Motion:** by NE to approve the Treasurer’s Report as presented. Second by SS. All in favor. Council was provided with a current bank account balance/internal transfer report, and October timecards for SG and GS.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14834	11/9/2020	19	CITY OF GLENCOE	\$8,324.23
14835	11/9/2020	46	HAWKINS, INC	\$467.41
14836	11/9/2020	85	MN DEPT OF LABOR & INDUSTRY	\$6.79
14837	11/9/2020	91	PERA	\$413.60
14838	11/9/2020	120	WM MUELLER & SONS INC	\$225.00
14839	11/9/2020	249	CROWN DOORS LLC	\$4,575.00
14840	11/9/2020	342	GOPHER STATE ONE CALL	\$14.85
14841	11/9/2020	398	WIGFIELD DESIGN	\$40.00
14842	11/9/2020	441	DIANE SCHRADER	\$495.58
14843	11/9/2020	468	HOME SOLUTIONS	\$23.95
14844	11/9/2020	521	MOEHRING JOHN	\$502.00
14845	11/9/2020	544	GERALDINE A SCOTT	\$913.68
14846	11/9/2020	547	CENTURYLINK	\$313.43
14847	11/9/2020	598	GRAUPMANN SCOTT	\$1,364.51
14848	11/9/2020	619	VOS CONSTRUCTION INC.	\$5,050.00
14849	11/9/2020	738	POTENTIA MN SOLAR FUND 1 LLC	\$933.39
14850	11/9/2020	792	BERGMANN INTERIORS LLC	\$2,373.89
14851	11/9/2020	797	CLABO THOMAS	\$450.00
FIRE DEPARTMENT:				
3985	11/9/2020	453	CITY OF PLATO	\$670.00
3986	11/9/2020	651	ULTIMATE SAFETY CONCEPTS INC	\$440.40
3987	11/9/2020	689	JEFFERSON FIRE & SAFETY	\$327.86
3988	11/9/2020	697	COHRS JAIDYN	\$21.00
INTERIM CLAIMS PAID:				
14819	10/26/2020	88	XCEL ENERGY	\$616.91
14822	10/26/2020	239	MCLEOD CO-OP POWER	\$92.58
14825	10/26/2020	544	GERALDINE A SCOTT	\$1,470.59
14828	10/26/2020	598	GRAUPMANN SCOTT	\$1,364.51
14818	10/26/2020	79	CENTERPOINT ENERGY	\$51.57
14820	10/26/2020	91	PERA	\$507.31
14821	10/26/2020	92	PLATO C STORE	\$175.25
14823	10/26/2020	504	MINI BIFF, LLC	\$114.24
14824	10/26/2020	522	HACH COMPANY	\$381.02
14826	10/26/2020	547	CENTURYLINK	\$312.87
14827	10/26/2020	549	VALLEY VIEW ELECTRIC INC.	\$947.88
14829	10/26/2020	619	VOS CONSTRUCTION INC.	\$8,550.00
14830	10/26/2020	732	VISA	\$317.06
14831	10/26/2020	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
14832	10/26/2020	779	NR BRUCH CONCRETE	\$800.00
14833	10/26/2020	796	FASHION INTERIORS	\$3,141.64
	11/5/2020		US Treasury (online) October payroll tax deposit	\$1,420.40
FIRE DEPARTMENT:				
3984	10/26/2020	453	CITY OF PLATO	\$419.39
3983	10/26/2020	92	PLATO C STORE	\$100.18

**Motion:** by NE to approve payment of the above-stated claims, along with Glencoe Fleet Supply for \$15.76, MNSPECT for \$8,118.74, Vos Construction for \$1,570.00, Kohls Sweeping Service for \$690.00, NR Bruch Concrete for \$1,600 and \$3,000. Second by SS. All in favor.

UNFINISHED BUSINESS:

GS provided a quick update on the CARES Funds and firehall renovation project. There are just a few items that need to be completed in the interior. Footings, foundation and cement slab have been done on the vestibule. The vestibule walls are at Crown Doors. Vos and Town & Country Glass will be working to get that assembled. GS reported the City is receiving \$10,000 from Bergen Township and \$3,000 from McLeod County towards this project. Final bills continue to come in over the estimates, but believe any “overage” would be less than \$5,000. Final reporting to the State is November 20.

NEW BUSINESS:

**Motion:** by SS to approve the Emergency Service Contract with Bergen Township for 2021. Second by NE. All in favor.

**Motion:** by NE to approve the hiring of Thomas Clabo to provide security at Community Hall Events beginning in January 2021. Mr. Clabo will be paid \$30 per hour with a 5-hour minimum. Renters will bear that cost, plus employer taxes. His employment will be on an as-needed basis. Second by SS. All in favor

Preliminary 2021 budget items for the Water Fund were tabled until full group available.

MAINTENANCE REPORT:

- Council was provided with an anonymous letter received by the City Office in regard to some maintenance issues around town. Discussion held. GS to check on the requirements relating to the skate park initial donation. GS/SG to check with the Ehrke family if they would like the bench at the front of the hall stained. SG to take the railings off of the warming/storage building and check on the condition of the steps. GS to send letters to owners of property where sidewalk repair needs to be done.

CLERKS REPORT

- GS advised the election canvass board will still need to meet on Thursday, November 12<sup>th</sup> in the afternoon or on Friday the 13<sup>th</sup> to certify the election results.
- Council was provided with a draft of the newsletter. Short discussion on content. Some events need to be revised. Newsletter to be mailed week of November 16.
- There are a couple of accounts that, if not collected, should be assessed to property tax. First notices were given and, as of today, three accounts remain with large balances: 513 1<sup>st</sup> Street NE - \$521.30; 12 1<sup>st</sup> Avenue NE - \$701.96; and 128 Main Street - \$470.67. **Motion:** by NE to assess delinquent utility accounts to property tax if not collected before the November 24, 2020 deadline. Second by SS. All in favor
- GS provided an update in regard to the liquor licenses for LuLu's Lounge.
- Glencoe Cub Scouts would like to use the community hall on December 11/12 for their annual camp-in. They will follow all COVID protocols in place at that time. **Motion:** by SS to waive the rental fee for the Cub Scout event in exchange for spring park cleanup. Second by NE. All in favor.
- Discussion in regard to internet/data for SG. Council is fine with changing the cell phone plan and increasing the data for an additional \$10 per month.
- GS provided an update in regard to the street light by PWW. The street light will be removed. The area will then be assessed to see if additional light is needed.
- Budget meeting will take place on December 5. Location to be determined.

OTHER

none

**Motion:** by SS to adjourn meeting. Second by NE. Meeting adjourned at 9:26pm.

Tracy Montgomery  
Mayor

Gerri Scott  
Clerk/Treasurer