

SEPTEMBER 14, 2020
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:01p.m. on the 14th day of September, 2020, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, VeeAnn Wood and Neil Engelmann

City Staff present: Public Works Director Scott Graupmann and City Clerk/Treasurer Gerri Scott

Guests: Andrew Freeburg, Lloyd Graupmann (PPC), Diane Schrader (Plato Lions), Jamie Schlechter (PFD), Darrell Caturia (McLeod County Sheriff), Rogan Lilienthal and Cole Stuedeman (students from Mayer Lutheran High School)

Motion: by SS to approve the agenda as presented. Second by NE. All in favor.

PRESENTATIONS/PUBLIC FORUM

Diane Schrader presented before council on behalf of the Plato Lions presenting a donation of \$1000 for the Holiday lights in the park and \$100 from the Wendell Schrader Memorial fund for Holiday lights. The council thanked the Lions for their generous donation.

Andrew Freeburg presented before council in regard to his purchase of LuLu's Lounge. He advised the council of his ideas/vision for the establishment. They are in the process of obtaining the appropriate liquor licensing and looking at opening under the new ownership in October.

ACTION RELATING TO GUEST(S) PRESENT

none

Motion: by VW to approve the minutes of the August 10, 2020, regular City Council Meeting. Second by DO. All in favor.

REPORTS

Fire Department – Chief Schlechter presented before council on behalf of the Plato Fire Department.

- The Standard Operating Procedures with Attachments was approved at the Fire Department business meeting on September 8, 2020, and has been provided to council for review and adoption. **Motion:** by DO to adopt the Plato Fire Department Standard Operating Procedures with Attachments as presented with an effective date of September 1, 2020. Second by VW. All in favor. **RESOLUTION 2020-06**
- Advised a selection committee will be needed to fill the Captain 2 position. There are two (2) candidates for that position (Stepien, Terlinden). There was only one candidate for the Chief 2 position (Wood). Selection committee will do interviews the first week in November. The Treasurer position is also up for election, but the Treasurer position will be eliminated as of January 1, 2021, with the City Clerk continuing to handle the District Fund.
- Drive thru fish fry is set for October 24. Tickets are now on sale and can be purchased from any fireman.

Park and Recreation/Plato Baseball – Representatives from the ball club met with a building inspector in regard to a stairway to the crow's nest. They are waiting to hear ideas before presenting to council.

Sheriff – Call reports for 1st and 2nd quarter of 2020 were provided. Deputy Caturia answered general questions.

Plato Planning Commission – Minutes from the August 25, 2020, meeting were provided. New Ordinance 92 was presented in regard to some administrative changes, map inclusion, and the use of steel/metal roofing in R-1 and R-2 residential districts. **Motion:** by SS to accept Ordinance No 92 as drafted. Second by NE. All in favor. There will be a public hearing prior to the Council Meeting on October 12, 2020 and then the final vote on the Ordinance will take place during the meeting. **Motion:** by NE to approve the summary wording of the Notice of Public Hearing as presented. Second by SS. All in favor.

Glencoe Wastewater Contract – none

Holiday Lights – VW has scheduled a meeting for Tuesday, September 22, 2020, at 7pm at the Fire Hall.

Community Hall (short term plan) – The new step covering has been installed. SG purchased a new cart for steps to mitigate the cart damage on the steps. Discussion on the next items to accomplish.

Ordinance Review – none

Equipment/Inventory – none

Liaisons Reports – SS reported the Lion’s will not be hosting Oktoberfest this year. SS also advised the Lion’s will now be taking care of the can trailer (hauling it to the recycling center, maintenance, etc) so SG no longer has to do it. NE reported the Fire Department will not be hosting Kid’s Night this year.

Treasurers Report – **Motion:** by NE to approve the Treasurer’s Report as presented. Second by DO. All in favor. Council was provided with a current bank account balance/internal transfer report, transfer verification from the bank, and August timecards for SG and GS.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14766	9/14/2020	2	AG SPECIALISTS	\$178.61
14767	9/14/2020	19	CITY OF GLENCOE	\$8,311.65
14768	9/14/2020	36	GAVIN, JANSSEN & STABENOW LTD	\$145.00
14769	9/14/2020	61	LEAGUE OF MINNESOTA CITIES	\$30.00
14770	9/14/2020	61	LEAGUE OF MINNESOTA CITIES	\$465.00
14771	9/14/2020	74	MCLEOD PUBLISHING INC	\$74.00
14772	9/14/2020	80	MINNESOTA DEPT OF HEALTH	\$393.00
14773	9/14/2020	88	XCEL ENERGY	\$911.60
14774	9/14/2020	90	MNSPECT	\$910.09
14775	9/14/2020	91	PERA	\$384.76
14776	9/14/2020	92	PLATO C STORE	\$195.01
14777	9/14/2020	332	BOLTON & MENK INC	\$304.00
14778	9/14/2020	342	GOPHER STATE ONE CALL	\$5.40
14779	9/14/2020	468	HOME SOLUTIONS	\$81.96
14780	9/14/2020	473	REINDERS, INC	\$762.00
14781	9/14/2020	504	MINI BIFF, LLC	\$114.24
14782	9/14/2020	544	GERALDINE A SCOTT	\$765.83
14783	9/14/2020	547	CENTURYLINK	\$312.87
14784	9/14/2020	562	GLENCOE FLEET SUPPLY	\$71.36
14785	9/14/2020	598	GRAUPMANN SCOTT	\$1,364.51
14786	9/14/2020	738	POTENTIA MN SOLAR FUND 1 LLC	\$1,020.68
14787	9/14/2020	742	TRIMARK	\$63.81
14788	9/14/2020	748	CORE AND MAIN LP	\$592.15
14789	9/14/2020	794	TREETOP PRODUCTS INC	\$2,162.65
FIRE DEPARTMENT:				
3972	9/14/2020	91	PERA	\$13,500.00
3973	9/14/2020	679	ASPEN MILLS	\$428.08
3974	9/14/2020	715	BRENDA SCHULTZ CLEANING SERV	\$240.00
INTERIM CLAIMS PAID:				
14759	8/24/2020	88	XCEL ENERGY	\$1,049.84
14762	8/24/2020	544	GERALDINE A SCOTT	\$1,132.96
14763	8/24/2020	598	GRAUPMANN SCOTT	\$1,364.51
14765	8/24/2020	777	TOSHIBA BUSINESS SOLUTIONS	\$90.93
14760	8/24/2020	91	PERA	\$456.85
14761	8/24/2020	239	MCLEOD CO-OP POWER	\$103.03
14764	8/24/2020	732	VISA	\$960.04
	9/10/2020		US Treasury (online) August payroll tax deposit	\$1,276.72
FIRE DEPARTMENT:				
3969	8/24/2020	453	CITY OF PLATO	\$134.41
3967	8/24/2020	79	CENTERPOINT ENERGY	\$26.18
3968	8/24/2020	164	CARQUEST AUTO PARTS	\$80.97
3970	8/24/2020	593	NEUBARTH RYAN	\$222.30
3971	8/24/2020	679	ASPEN MILLS	\$373.09

Motion: by NE to approve payment of the above-stated claims. Second by SS. All in favor.

UNFINISHED BUSINESS:

GS provided an update on the CARES Funds and firehall renovation project. The interior remodel plans have been finalized and construction will begin in about a week. The vestibule plans are coming together and that will be done in October. The State has thrown a “curve ball” into receiving funding from the townships. GS is waiting to hear back from the League on the latest guidance. After discussion, it was determined to go ahead with the project and worst-case scenario would be needing to use funds from the money market account to get it all done. GS to explore all avenues before going that route.

NEW BUSINESS:

2021 preliminary tax levy must be set by September 30, 2020. After discussion, **Motion:** by DO to set the 2021 preliminary tax levy at \$234,305 which is a 6% increase and that increase is to be applied to General Revenue (General \$175,555 - Sewer \$37,250 - Water \$21,500). Second by SS. All in favor.

Motion: by DO to approve the liquor licensing for Andrew Freeburg and/or the entity purchasing LuLu’s Lounge. Approval is contingent on complete license/documentation from the State and proof of insurance. Approval is being provided at this time so they are not delayed from opening by waiting until the next council meeting. Second by NE. All in favor.

MAINTENANCE REPORT:

- SG presented a quote for street repair on 2nd Avenue NW and 3rd Street NW in the total amount of \$8,316. **Motion:** by NE to do the street repair as quoted. Second by SS. All in favor.
- Proposal for 2020-21 snow plowing contract was presented from WM Mueller & Sons. After discussion, **Motion:** by DO to enter into said contract with Wm Mueller & Sons for the 2020-2021 season as presented. Second by VW. All in favor.
- SG discussed the uninterrupted power supply for the lift station and well. When discussed at budget, it was believed the cost would be \$300 each. Quotes are now in the \$700 to \$900 each range. SG to check on yearly maintenance costs and battery life
- The maintenance schedule for the generator was discussed. It was determined to do the Level 3 maintenance this year, for \$1211.
- SG has requested the following vacation days: September 16, 17, and 18; Friday, October 2; and Friday, November 6. Council is fine with those days. DO to cover those days.

CLERKS REPORT

- October will be preliminary budget discussions for sewer and November will be for water. Date needs to be set for 2021 budget meeting and will be set at next council meeting.
- Discussion in regard to an upcoming hall rental. This was a rental from the Spring rescheduled for October.

OTHER

none

Motion: by SS to adjourn meeting. Second by DO. Meeting adjourned at 10:21pm.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer