

MARCH 9, 2020
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:00p.m. on the 9th day of March, 2020, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, VeeAnn Wood and Neil Engelmann

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Jamie Schlechter (PFD), Jeannie Stumpf, and Joel Lepel

Motion: by SS to approve the agenda as presented. Second by VW. All in favor.

PRESENTATIONS/PUBLIC FORUM

Jeannie Stumpf presented before council in regard to a quilt show she would like to organize in the city park on August 8. Council was supportive of her ideas. She will continue with her plans and provide updates.

Joel Lepel presented before council in regard to a resident group that he is organizing, "Plato Talks", with a goal to create a vision of what residents would like to see for Plato. Some items discussed is communication with the city and neighbors, first impression, and having something in the park on Tuesday, August 4, for National Night Out. Joel is the looking for the group to grow and eventually be open to everyone to attend. He will keep the Council advised about their plans. Council was appreciative of his efforts to get this started.

ACTION RELATING TO GUEST(S) PRESENT

none

Motion: by DO to approve the minutes of the February 10, 2020, regular City Council Meeting. Second by NE. All in favor.

REPORTS

Fire Department – Chief Jamie Schlechter presented before council. He briefly discussed the 2021 budget that was recently approved at the annual meeting. He stated they are having an extra officer meeting each month and that has been going well. Discussed authority for taking manpower and equipment to large fires within the state for mutual aid. Council understands the need to provide help when requested and will leave it to the discretion of the Fire Chief to send crew/equipment.

Park and Recreation/Plato Baseball – GS provided an accounting for the stadium project as of December 31, 2019. The second retaining wall will be next on their agenda. Discussion of water drainage at the little league fields. SG said he is monitoring.

Sheriff – call reports for last quarter of 2019 were reviewed.

Plato Planning Commission – none

Glencoe Wastewater Contract – none

Holiday Lights – VW is planning a follow-up meeting

Community Hall (short term plan) – Committee will be meeting Tuesday, March 17, to determine projects for this year

Ordinance Review – none

Equipment/Inventory – SG presented a spreadsheet he started listing buildings and equipment. Discussion about what to include.

Liaisons Reports – Lions Spring Brunch is March 29. NE reported on fire department business meeting.

Treasurers Report – **Motion:** by VW to approve the Treasurer's Report as presented. Second by NE. All in favor. Council was provided with a current bank account balance and internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14574	3/9/2020	19	CITY OF GLENCOE	\$7,850.43
14575	3/9/2020	46	HAWKINS, INC	\$5.00
14576	3/9/2020	91	PERA	\$393.76
14577	3/9/2020	120	WM MUELLER & SONS INC	\$1,200.00
14578	3/9/2020	468	HOME SOLUTIONS	\$46.96
14579	3/9/2020	491	OLTMANN DENNIS	\$63.00
14580	3/9/2020	504	MINI BIFF, LLC	\$121.89
14581	3/9/2020	544	GERALDINE A SCOTT	\$811.10
14582	3/9/2020	547	CENTURYLINK	\$309.04
14583	3/9/2020	598	GRAUPMANN SCOTT	\$1,364.51
14584	3/9/2020	721	MID-AMERICAN RESEARCH CHEM	\$503.28
14585	3/9/2020	738	POTENTIA MN SOLAR FUND 1 LLC	\$284.84
14586	3/9/2020	742	TRIMARK	\$1,701.66
FIRE DEPARTMENT:				
3919	3/9/2020	79	CENTERPOINT ENERGY	\$289.08
3920	3/9/2020	92	PLATO C STORE	\$177.84
3921	3/9/2020	398	WIGFIELD DESIGN	\$508.00
3922	3/9/2020	453	CITY OF PLATO	\$154.52
3923	3/9/2020	562	GLENCOE FLEET SUPPLY	\$63.47
3924	3/9/2020	674	SCHLECHTER JAMIE	\$38.74
3925	3/9/2020	688	ALLINA HEALTH SYSTEM	\$350.63
3926	3/9/2020	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
3927	3/9/2020	782	PRO AUTO REPAIR NYA	\$460.51
INTERIM CLAIMS PAID:				
14561	2/24/2020	67	LMCIT	\$7,614.00
14563	2/24/2020	80	MINNESOTA DEPT OF HEALTH	\$393.00
14564	2/24/2020	88	XCEL ENERGY	\$1,332.60
14566	2/24/2020	239	MCLEOD CO-OP POWER	\$114.41
14570	2/24/2020	544	GERALDINE A SCOTT	\$1,051.48
14571	2/24/2020	598	GRAUPMANN SCOTT	\$1,364.51
14562	2/24/2020	79	CENTERPOINT ENERGY	\$533.53
14565	2/24/2020	91	PERA	\$440.63
14567	2/24/2020	324	FRONTLINE WARNING SYSTEMS INC	\$250.00
14568	2/24/2020	474	+T++MOBILE	\$106.12
14569	2/24/2020	504	MINI BIFF, LLC	\$121.89
14572	2/24/2020	732	VISA	\$1,104.04
14573	2/24/2020	777	TOSHIBA BUSINESS SOLUTIONS USA	\$128.85
	3/2/2020		US Treasury (online) February payroll tax deposit	\$1,262.86
FIRE DEPARTMENT:				
3915	2/24/2020	146	MICHAEL EGGERS	\$66.54
3916	2/24/2020	453	CITY OF PLATO	\$7,287.51
3917	2/24/2020	655	BRUCH NATHAN	\$13.62
3918	2/24/2020	725	VINKEMEIER STEVEN	\$452.54

Motion: by SS to approve payment of the above-stated claims with the addition of Plato C Store for \$117.00 and Visual Impact Designs for \$52.61. Second by VW. All in favor.

UNFINISHED BUSINESS:

none

NEW BUSINESS:

VW obtained information from McLeod County in regard to a radar speed sign on County Road 9. GS obtained additional information from the County. The County provided a quote to order the sign through them at cost of \$3,486.50. The County has agreed to install and maintain the sign if the City purchases the sign. **Motion:** by VW to purchase the radar speed sign as quoted by McLeod County. Second by DO. All in favor.

MAINTENANCE REPORT:

- SG presented a quote from Rec-Tech for the city lawn mower exchange in an amount of \$2,145.50. **Motion:** by SS to purchase/trade the lawn mower as quoted. Second by NE. All in favor.
- SG presented a quote for the basketball court from Signature Seal Coating to fill the cracks and then seal with asphalt sealer in the amount of \$1,250.00. He is waiting for a quote on the striping. It will be discussed at future council meeting when all information is received.
- Discussion in regard to the driveway/street by 116 2nd Avenue NW. Water is pooling in front of the driveway. Without re-working the whole street, SG suggested putting in a catch basin there and tying it to the manhole in the middle of the street. SG to talk with Litzau Excavation to discuss other possible options and obtain a quote.
- SG advised he sent a text message to the resident on 2nd Avenue NW that had concerns relating to snowplowing. He received no response.
- Discussion in regard to the trees on 2nd Street NE. SG will monitor when leaves are on trees to see if trimming may be necessary.
- Discussion on part-time help with mowing/field prep for this summer. SG has a potential candidate for the position that he would like to talk to. The help was included in the budget. SG will report back.

CLERKS REPORT

- GS provided an update on her meeting in regard to hall security and provided details of the plan now in place. These gentlemen will cover the events at the hall as City Employees so they are covered by insurance. They will be paid \$30 per hour and will submit timesheets. GS prepared timesheet forms and incident log forms. SG and GS are converting the old ticket booth room as their “office”. Will see how next few events go and determine if any changes need to be made.
- GS advised she talked with Sarah at McLeod County Solid Waste in regard to the yard waste site. She advised that even though Plato is restricting the site to residents only, they can still be part of the program for this year as other towns were also doing that. She advised the program may be going away after this year, but depends on what other programs they put in place. It is fine if we give our grass clippings to someone else.
- A copy of the Spring newsletter created by GS was presented for review. Some changes and additions were discussed.
- Discussion in regard to Council members canvassing the town to remind residents to complete their census and the effects that the census information has on the City. After roll call vote, it was determined the Council did not want to do that.
- GS advised the fieldwork for the audit was done on March 2 and March 4. Did not appear to be any issues. They will be presenting the audit report at the April or May meeting.
- The Plato Baseball Club has requested a liquor license for the stadium for the season. **Motion:** by SS to approve a liquor license for the Plato Baseball Club for the season at a cost of \$25.00. Second by VW. All in favor.
- GS needs to re-order check blanks for the City. The printer stated the cost of the blue ink on the checks would now be about \$70 more. After a roll-call split vote, TM made the deciding vote to just use black ink and save the money.
- GS will be gone the week of March 23-27.

OTHER

none

Motion: by SS to adjourn meeting. Second by VW. Meeting adjourned at 10:12 pm.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer