

NOVEMBER 12, 2019
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The closed meeting of the City Council was called to order by Mayor Tracy Montgomery at 6:04 pm on the 12th day of November, 2019, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, VeeAnn Wood and Neil Engelmann

Discussion held in regard to employee evaluations.

Closed meeting adjourned at 6:45 pm.

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:02p.m. on the 12th day of November, 2019, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, VeeAnn Wood and Neil Engelmann

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Ty Turnquist (MNSPECT), Louie Graupmann (Plato Baseball) and Mike Eggers (Plato Fire)

Motion: by NE to approve the agenda as presented. Second by SS. All in favor.

PRESENTATIONS/PUBLIC FORUM

Ty Turnquist presented before Council on behalf of MNSPECT to answer any questions/concerns relating to their new contract proposal.

ACTION RELATING TO GUEST(S) PRESENT

None

Motion: by NE to approve the minutes of the October 14, 2019, regular City Council Meeting. Second by DO. All in favor.

REPORTS

Park and Recreation/Plato Baseball – Louie Graupmann presented before council on behalf of the Plato Baseball Club.

He provided a brief update on the renovation at the Blue Jay stadium and a funding update. Council was provided an accounting for the stadium renovation project and a copy of the quote for the retaining wall. The Baseball Club is requesting the City pay for the retaining wall. They have a \$5000 donation for that wall project and would like the City to pay the remainder. Council will discuss funding when budgeting for 2020. Mr. Graupmann stated the Blue Jays will be hosting the tournament on August 6-9 and 13-16, 2020.

Fire Department – Chief Mike Eggers presented on behalf of the Plato Fire Department. Chief Eggers advised of the Selection Committee's recommendation for the officer positions - Jaime Schlechter-Chief 1, Steve Vinkemeier-Captain 3, Ryan Harvey-Secretary. **Motion:** by NE to accept the Selection Committee's recommendations and appoint the officers as stated. Second by SS. All in favor.

-Swearing-in of new officers and two new firefighters will take place at the January meeting.

-The Fire Department is requesting an increase in the PERA benefit level for the Department members from \$1,250.00 per year of service to \$1,700.00 per year of service. Pursuant to the PERA calculations, this increase would not require any additional funding from the City or the Department. **Motion:** by VW to increase the benefit level for the volunteer firefighters to \$1,700.00 per year of service. Second by NE. All in favor.

RESOLUTION 2019-07

-Council was provided with the Standard Operating Procedures Manual drafted by PFD officers and provided to all members. Brief discussion. Council expressed their approval in getting this draft together.

Sheriff – The radar speed sign was obtained from the Sheriff’s office. It was first placed on the corner of 2nd Avenue NE and 2nd Street NE. It is now on County Rd 9/McLeod Avenue.

Plato Planning Commission – none

Holiday Lights – Committee is going through lights tomorrow (13th), decorating will take place on November 23, with the lighting event on the 29th.

Community Hall (short term plan) – none

Ordinance Review – none

Liaisons Reports – SS advised the Lion’s will be donating \$385 towards the purchase of the new slide.

Treasurers Report – **Motion:** by NE to approve the Treasurer’s Report as presented. Second by DO. All in favor. Council was provided with a current bank account balance and internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14434	11/12/2019	19	CITY OF GLENCOE	\$10,705.03
14435	11/12/2019	46	HAWKINS, INC	\$5.00
14436	11/12/2019	74	MCLEOD PUBLISHING INC	\$28.80
14437	11/12/2019	91	PERA	\$385.80
14438	11/12/2019	98	POSTMASTER	\$320.00
14439	11/12/2019	156	MCLEOD CTY AUDITOR-TREASURER	\$2,331.00
14440	11/12/2019	272	QUALITY FLOW SYSTEMS INC	\$13,000.00
14441	11/12/2019	342	GOPHER STATE ONE CALL	\$14.85
14442	11/12/2019	435	McLEOD CO SHERIFF'S OFFICE	\$561.10
14443	11/12/2019	521	MOEHRING JOHN	\$502.00
14444	11/12/2019	536	FLATWORKS CONCRETE	\$3,280.00
14445	11/12/2019	541	KNIFE RIVER CORPORATION	\$4,540.54
14446	11/12/2019	544	GERALDINE A SCOTT	\$807.77
14447	11/12/2019	547	CENTURYLINK	\$328.22
14448	11/12/2019	562	GLENCOE FLEET SUPPLY	\$216.79
14449	11/12/2019	598	GRAUPMANN SCOTT	\$1,332.97
14450	11/12/2019	738	POTENTIA MN SOLAR FUND 1 LLC	\$624.98
14451	11/12/2019	742	TRIMARK	\$1,456.40
14452	11/12/2019	779	NR BRUCH CONCRETE	\$1,400.00
FIRE DEPARTMENT:				
3854	11/12/2019	146	MICHAEL EGGERS	\$88.65
3855	11/12/2019	389	SCHIROO ELECTRICAL REBUILDING	\$76.50
3856	11/12/2019	453	CITY OF PLATO	\$303.33
3857	11/12/2019	465	NAPA AUTO/TRUCK PARTS	\$170.99
3858	11/12/2019	594	VOLUNTEER FFS' BENEFIT ASSN	\$173.00
3859	11/12/2019	596	MCLEOD CTY FIRE CHIEF'S ASSN	\$360.00
3860	11/12/2019	778	CENTRAL LAKES COLLEGE	\$2,740.00
INTERIM CLAIMS PAID:				
14423	10/28/2019	88	XCEL ENERGY	\$1,070.20
14429	10/28/2019	544	GERALDINE A SCOTT	\$1,209.68
14430	10/28/2019	598	GRAUPMANN SCOTT	\$1,332.97
14421	10/28/2019	79	CENTERPOINT ENERGY	\$46.68
14422	10/28/2019	85	MN DEPT OF LABOR & INDUSTRY	\$20.75
14425	10/28/2019	91	PERA	\$464.54
14426	10/28/2019	239	MCLEOD CO-OP POWER	\$125.78
14427	10/28/2019	474	+T++MOBILE	\$106.35
14428	10/28/2019	504	MINI BIFF, LLC	\$109.14
14431	10/28/2019	732	VISA	\$309.83
14432	10/28/2019	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
14433	10/28/2019	90	MNSPECT	\$1,435.31
	11/08/2019		US Treasury – online – October payroll tax deposit	\$1,280.26

FIRE DEPARTMENT:

3845	10/28/2019	79	CENTERPOINT ENERGY	\$23.39
3846	10/28/2019	92	PLATO C STORE	\$79.10
3847	10/28/2019	146	MICHAEL EGGERS	\$745.58
3848	10/28/2019	593	NEUBARTH RYAN	\$745.58
3849	10/28/2019	621	ENGELMANN RYAN	\$511.26
3850	10/28/2019	624	ALPHA WIRELESS	\$300.00
3851	10/28/2019	651	ULTIMATE SAFETY CONCEPTS INC	\$681.57
3852	10/28/2019	655	BRUCH NATHAN	\$745.58
3853	10/28/2019	715	BRENDA SCHULTZ CLEANING SERV	\$300.00

Motion: by SS to approve payment of the above-stated claims, with the addition of MNSPECT for \$370.36. Second by NE. All in favor.

UNFINISHED BUSINESS:

GS advised of a brief conversation with the City Attorney in regard to the tree on Main Street. GS to research if the tree is in the County right-of-way. If so, do they have any ordinance that might cover this situation.

MNSPECT contract renewal was briefly discussed. **Motion:** by VW to enter into a 4-year contract with MNSPECT as presented. Second by NE. All in favor.

NEW BUSINESS:

The Plato Baseball Club has requested a one-day liquor license for the Poultry Party on November 22 at the Community Hall. **Motion:** by SS to grant a one-day liquor license for the Poultry Party on November 22 at the Community Hall. Second by VW. All in favor.

The 2020 Emergency Services Contract with Helen Township was presented for approval. **Motion:** by SS to enter into the 2020 Emergency Services Contract with Helen Township as submitted. Second by VW. All in favor.

The 2020 Emergency Services Contract with Young America Township was presented for approval. **Motion:** by NE to enter into the 2020 Emergency Services Contract with Young America Township as submitted. Second by DO. All in favor.

GS presented the annexation agreement for the parcel of land that Michael Hawkins/Hawks Property LLC would like to bring into City limits. **Motion:** by VW to enter into an Orderly Annexation Agreement with Helen Township. Second by NE. All in favor. GS to attend Helen Township’s meeting on Thursday to present for their signature. GS is waiting for written confirmation from Mr. Hawkins that, upon annexation, the two parcels should be combined into one. All documentation will then be provided to the City Attorney for filing.

Discussion held on a preliminary budget for the water fund for 2020.

MAINTENANCE REPORT:

- SG stated the water testing equipment needs to be recalibrated. It has not been done since 2014. Estimated cost would be \$400 to recalibrate. SG to see if MRWA would bring out a machine and do a side-by-side test.
- SG is requesting to use vacation days November 27, and December 23-31. DO to cover.

CLERKS REPORT

- Will Freberg requested, on behalf of the Glencoe Cub Scouts, to hold their annual camp-in at the Community Hall on December 6-7. In exchange for waiving of the rental fee, the Cub Scouts will perform an afternoon of park cleanup in the Spring. Since this is also the weekend of Santa Brunch, the Scouts will need to “share” some space with the Lions group. **Motion:** by VW to waive the rental fee in exchange for community service in the Spring. Second by NE. All in favor.

- Of the delinquent utility accounts reported last month, one has been paid, one has set up a payment plan, and one has made payments. Only one account remains that is uncollectable – 12 1st Avenue NE. The residence is vacant and believed to be held by a bank. Current balance is \$556.56. The account will continue to incur charges at a rate of \$60.88 per month. **Motion:** by NE to assess to the property tax of 12 1st Avenue NE the outstanding utility balance and associated fees. Second by SS. All in favor.
- Council was provided with a copy of a letter to 209 2nd Avenue NW in regard to unlicensed vehicles parked on the premises. It does not appear that anything has been done in that regard. After verification, GS to send a Certified letter to the homeowner enclosing the ordinances and asking them to come to the next council meeting to address the issue.
- GS is in the process of renewing insurance coverage for 2020. The Liability Coverage Waiver Form needs to be completed. After discussion, **Motion:** by VW to not waive the monetary limits on municipal tort liability. Second by NE. All in favor.
- One economic development loan is still 4 months behind. GS to send a letter requesting they attend the next council meeting to discuss.
- Discussion in regard to upgrading computers to Windows 10 and providing a computer to Lloyd Graupmann, chairperson of the PPC, for City business. After discussion, if LG would like to purchase a computer to be used for City business as well as personal business, the City would contribute \$120 to the purchase. However, if LG would rather have a separate computer for City business, then a new laptop would be purchased for the City Clerk and her current laptop upgraded for LG.
- The 2020 budget meeting will be held on Saturday, December 14, 2019, at 8:00am.

OTHER

none

Motion: by NE to adjourn meeting. Second by SS. Meeting adjourned at 10:52pm.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer