

SEPTEMBER 9, 2019
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:00p.m. on the 9th day of September, 2019, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann and Neil Engelmann

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Mike Eggers (PFD)

Motion: by SS to approve the agenda as presented. Second by NE. All in favor.

PRESENTATIONS/PUBLIC FORUM

None

ACTION RELATING TO GUEST(S) PRESENT

None

Motion: by NE to approve the minutes of the August 12, 2019, regular City Council Meeting. Second by DO. All in favor.

REPORTS

Fire Department – Chief Mike Eggers presented before council. He advised that Chief 1 and Captain 3 are up for election this year. The application deadline is October 1. Chief Eggers stated that he would not be seeking the Chief 1 position again. A selection committee will need to be organized after the application deadline.

- The Department is working on SOPs. The first draft has been distributed to members. There is a section on social gatherings at the Fire Hall that needs to be addressed by the council. Once the department is in agreement, the document will be provided to council and will require attorney review.

- One protocol change recently implemented relates to calls where there is a fatality or a dramatic event. After returning to the hall, members on the call will gather and discuss the event. A couple of days later, the Department will bring in a professional to do a debriefing session, just to make sure everyone is doing ok.

- The Relief Association is requesting a change in the retirement payout from \$1250 per year to \$1700 per year. PERA calculations show that increase will not require any additional funding then already set up.

- Kids Night is scheduled for September 16.

Sheriff – none

Plato Planning Commission – none

Park and Recreation/Plato Baseball – SS questioned resurfacing the basketball court. SG to check on options. SG is working with Dean Engelmann on landscaping around the building at the East/West field to stop the flow of water toward the building.

Holiday Lights – brief discussion on lights and party planning. SS to do some checking.

Community Hall (short term plan) – SG is working on the installation of the stainless trough. Discussion on what things will be next in line to get done at the hall.

Ordinance Review – none

Liaisons Reports – none

Treasurers Report – **Motion:** by NE to approve the Treasurer’s Report as presented. Second by DO. All in favor. Council was provided with a current bank account balance and internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14371	9/9/2019	19	CITY OF GLENCOE	\$8,328.18
14372	9/9/2019	46	HAWKINS, INC	\$1,370.57
14373	9/9/2019	61	LEAGUE OF MINNESOTA CITIES	\$467.00
14374	9/9/2019	61	LEAGUE OF MINNESOTA CITIES	\$30.00
14375	9/9/2019	80	MINNESOTA DEPT OF HEALTH	\$257.00
14376	9/9/2019	91	PERA	\$375.28
14377	9/9/2019	214	MIDWEST PLAYSAPES INC	\$7,406.30
14378	9/9/2019	342	GOPHER STATE ONE CALL	\$6.75
14379	9/9/2019	473	REINDERS, INC	\$965.62
14380	9/9/2019	488	ELECTRIC PUMP	\$607.80
14381	9/9/2019	504	MINI BIFF, LLC	\$109.14
14382	9/9/2019	522	HACH COMPANY	\$100.00
14383	9/9/2019	544	GERALDINE A SCOTT	\$748.38
14384	9/9/2019	547	CENTURYLINK	\$311.66
14385	9/9/2019	598	GRAUPMANN SCOTT	\$1,326.97
FIRE DEPARTMENT:				
3828	9/9/2019	91	PERA	\$6,500.00
3829	9/9/2019	453	CITY OF PLATO	\$216.42
INTERIM CLAIMS PAID:				
14357	8/26/2019	88	XCEL ENERGY	\$1,371.68
14362	8/26/2019	435	McLEOD CO SHERIFF'S OFFICE	\$120.23
14366	8/26/2019	544	GERALDINE A SCOTT	\$1,089.17
14368	8/26/2019	598	GRAUPMANN SCOTT	\$1,326.97
14355	8/26/2019	79	CENTERPOINT ENERGY	\$45.90
14356	8/26/2019	85	MN DEPT OF LABOR & INDUSTRY	\$292.70
14358	8/26/2019	90	MNSPECT	\$286.27
14359	8/26/2019	91	PERA	\$441.80
14360	8/26/2019	92	PLATO C STORE	\$250.11
14361	8/26/2019	239	MCLEOD CO-OP POWER	\$115.52
14363	8/26/2019	474	+T++MOBILE	\$95.89
14364	8/26/2019	504	MINI BIFF, LLC	\$112.20
14365	8/26/2019	515	CENTRAL TANK COATINGS, INC	\$24,800.00
14367	8/26/2019	549	VALLEY VIEW ELECTRIC INC.	\$210.00
14369	8/26/2019	732	VISA	\$583.80
14370	8/26/2019	772	McCARTHY WELL COMPANY	\$480.00
	09/03/2019		US Treasury – online – August payroll tax deposit	\$1,220.94
FIRE DEPARTMENT:				
3824	8/26/2019	453	CITY OF PLATO	\$98.47
3826	8/26/2019	688	ALLINA HEALTH SYSTEM	\$350.63
3822	8/26/2019	79	CENTERPOINT ENERGY	\$22.44
3823	8/26/2019	92	PLATO C STORE	\$53.71
3825	8/26/2019	526	ZOLL MEDICAL CORPORATION	\$1,105.99
3827	8/26/2019	715	BRENDA SCHULTZ CLEANING SERV	\$480.00

Motion: by NE to approve payment of the above-stated claims, with the addition of Plato C Store for \$223.03, Pro Auto for \$263.16, Core & Main for \$112.63, and Glencoe Fleet Supply for 95.21. Second by SS. All in favor.

UNFINISHED BUSINESS:

none

NEW BUSINESS:

2020 preliminary tax levy must be set by September 30, 2019. After discussion, **Motion:** by DO to set the 2020 preliminary tax levy at \$230,932 which is a 6% increase and that increase to be applied to General Revenue (General \$172,182 - Sewer \$37,250 - Water \$21,500). Second by NE. All in favor.

MAINTENANCE REPORT:

- Proposal for 2019-2020 snow plowing contract was presented from WM Mueller & Sons. After discussion, **Motion:** by SS to enter into said contract with Wm Mueller & Sons for the 2019-2020 season as presented. Second by DO. All in favor.
- Council was provided with a picture of a tree on main street that is in bad shape. After discussion and review of the ordinances, GS is to pull all the information together and forward to the City Attorney for review and plan. At the same time, address the trees on the corner.
- DO stated there is a large dead branch on a tree in park that needs to be removed. SG will arrange and will also do some research on replacing the trees in the park (timeframe and type).
- Maguire Iron inspected the water tower with a drone submarine so tower did not have to be emptied. They will alternate between the drone and a manually inspection.
- SG would like to take off on October 4. DO to cover

CLERKS REPORT

- GS started the personnel handbook and the first section was provided to the council for review. Goal is to have draft of handbook done at same time as PFD SOPs so attorney can review both. Discussion on job description creation.
- The Minnesota DNR visited the City Park and the East/West field complex. There were two things she noted that required attention. The first was a change in signage and the second was a change in door handles. While it appears here locations are mixed up, one new sign needs to be ordered. As it relates to the door handles SG to replace.
- The final payment was made on the smaller of the MNPFA loans and documentation was received from PFA cancelling the loan.
- Following last month's meeting GS advised the County that Plato was opting out of the yard waste program for next year. She received no response. She did have one resident looking for cardboard recycling but he was fine taking it to another county site.
- GSL Schools will be holding a public meeting in Plato on Tuesday, October 22, 2019, at 6:30pm.
- GS did some checking with surrounding towns in regard to mobile solar powered speed radar signs. All of the towns she spoke with were very happy with their purchase and believed traffic did slow with the signs. The mobile units are approximately \$3,000. GS to check on pole mounted units and have figures for budget time.
- October will be preliminary budget discussions for sewer and November will be for water. The November meeting date needs to be changed because of Veteran's Day. After discussion, the November meeting will be held on Tuesday, November 12. Date needs to be set for 2020 budget meeting and will be set at next council meeting.
- Copier/printer purchase – GS has not made the purchase yet. She was waiting to discuss with the Fire Department. They have agreed to pay \$25 per month towards the lease and then will pay their per page amount. GS will get the copier ordered. Discussion on what to do with the old one.
- Elynn Lepel has agreed to help with the centerpieces for the Senior Expo and has some great ideas. We will ask for the centerpieces to be returned for future use.
- GS has had a couple of instances where the PERA check was lost in the mail or in the PERA office. The payment can be made by EFT, if council approves. Council is fine with that payment made by EFT.

OTHER

none

Motion: by SS to adjourn meeting. Second by NE. Meeting adjourned at 9:30p.m.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer