

JANUARY 14, 2019
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor-elect Tracy Montgomery at 7:03p.m. on the 14th day of January, 2019, at the Plato Fire Hall.

City Council members present: VeeAnn Wood, Stacy Sohns, Dennis Oltmann and Neil Engelmann

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Members of the Plato Fire Department, Lexi Eggers, Jake Nelson, Ty Turnquist, Holly Engelmann, Josh Eckstein (Bolton & Menk), and Deputy Darrell Caturia (McLeod County Sheriff's Dept)

Oath of Office administered to Tracy Montgomery as Mayor

Oath of Office administered to VeeAnn Wood as Council Member

Oath of Office administered to Neil Engelmann as Council Member

Oath of Office administered to Ryan Engelmann as Fire Chief 3-Training Officer

Oath of Office administered to Ryan Neubarth as Captain 1

Resignation/Retirement acknowledgement to Bob Doolittle

Motion: by DO to approve the agenda as presented. Second by VW. All in favor.

PRESENTATIONS/PUBLIC FORUM

Josh Eckstein presented on behalf of Bolton and Menk, just as an introduction of himself and the services available.

ACTION RELATING TO GUEST(S) PRESENT

none

Motion: by SS to approve the minutes of the December 10, 2018, regular City Council Meeting. Second by VW. All in favor.

Motion: by DO to approve the minutes of the December 12, 2018, Special Budget Meeting. Second by SS. All in favor.

REPORTS

Fire Department

- Annual budget meeting is scheduled for February 5 at 7:00pm.
- Chief Eggers provided some brief information on a new truck they are researching and the potential financing
- Discussion on fire inspections of apartment dwellings and commercial buildings. TM to do some additional research in that regard and possibly put MNSPECT in contact with the Fire Chiefs for further discussion.

Park and Recreation – none

Sheriff – Deputy Caturia presented on behalf of the McLeod County Sheriff's Offices. GS advised call reports have not been received. He will follow-up on that. Continued discussion in regard to speeding and signage on County Road 9. Deputy Caturia also provided some information on golf cart ordinances.

Plato Planning Commission – none

Treasurers Report – **Motion:** by DO to approve the Treasurer's Report as presented. Second by NE. All in favor. Council was provided with a current bank account balance and internal transfer record for 2018.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14113	1/14/2019	8	BARGEN INCORPORATED	\$5,300.00
14114	1/14/2019	19	CITY OF GLENCOE	\$6,494.68
14115	1/14/2019	46	HAWKINS, INC	\$5.00
14116	1/14/2019	61	LEAGUE OF MINNESOTA CITIES	\$225.00
14117	1/14/2019	67	LMCIT	\$6,842.00
14118	1/14/2019	91	PERA	\$342.81
14119	1/14/2019	120	WM MUELLER & SONS INC	\$750.00
14120	1/14/2019	342	GOPHER STATE ONE CALL	\$1.35
14121	1/14/2019	348	TEAM LAB CHEMICAL CORP	\$163.00
14122	1/14/2019	435	McLEOD CO SHERIFF'S OFFICE	\$74.81
14123	1/14/2019	490	OMNI-SITE	\$828.00
14124	1/14/2019	522	HACH COMPANY	\$50.14
14125	1/14/2019	544	GERALDINE A SCOTT	\$618.43
14126	1/14/2019	547	CENTURYLINK	\$305.13
14127	1/14/2019	562	GLENCOE FLEET SUPPLY	\$46.60
14128	1/14/2019	598	GRAUPMANN SCOTT	\$1,287.91
14129	1/14/2019	652	CREEKSIDE SOILS	\$1,061.88
14130	1/14/2019	703	STAR GROUP LLC	\$254.34
14131	1/14/2019	710	ENGELMANN DEAN	\$340.00
14132	1/14/2019	738	POTENTIA MN SOLAR FUND 1 LLC	\$319.59
FIRE DEPARTMENT:				
3733	1/14/2019	92	PLATO C STORE	\$235.67
3734	1/14/2019	453	CITY OF PLATO	\$256.28
3735	1/14/2019	590	MN STATE FIRE CHIEFS ASSOC	\$388.00
3736	1/14/2019	715	BRENDA SCHULTZ CLEANING SERV	\$240.00
3737	1/14/2019	763	NORTHERN STATES SUPPLY	\$584.96
INTERIM CLAIMS PAID:				
14094	12/20/2018	9	BOB BECKER	\$900.41
14095	12/20/2018	38	GLENCOE CO-OP ASSN	\$53.75
14096	12/20/2018	65	LITZAU EXCAVATING	\$4,725.00
14097	12/20/2018	79	CENTERPOINT ENERGY	\$247.21
14098	12/20/2018	88	XCEL ENERGY	\$12.09
14099	12/20/2018	88	XCEL ENERGY	\$1,075.83
14100	12/20/2018	91	PERA	\$423.45
14101	12/20/2018	92	PLATO C STORE	\$138.00
14102	12/20/2018	239	MCLEOD CO-OP POWER	\$95.68
14103	12/20/2018	474	+T++MOBILE	\$55.14
14104	12/20/2018	491	OLTMANN DENNIS	\$484.84
14105	12/20/2018	504	MINI BIFF, LLC	\$109.14
14106	12/20/2018	544	GERALDINE A SCOTT	\$1,029.92
14108	12/20/2018	585	WOOD VEEANN	\$484.84
14109	12/20/2018	598	GRAUPMANN SCOTT	\$1,287.76
14111	12/20/2018	720	MONTGOMERY TRACY	\$438.66
14112	12/20/2018	732	VISA	\$87.46
14107	12/20/2018	549	VALLEY VIEW ELECTRIC INC.	\$1,238.96
14110	12/20/2018	719	SOHNS STACY L	\$484.84
	01/08/2019		US Treasury – online – Dec payroll tax deposit	\$1,598.22
	01/08/2019		Minnesota Revenue – 4 th Quarter Withholding	\$543.00
FIRE DEPARTMENT:				
3731	12/20/2018	79	CENTERPOINT ENERGY	\$230.59
3732	12/20/2018	655	BRUCH NATHAN	\$91.67

Motion: by VW to approve payment of the above-stated claims. Second by SS. All in favor.

UNFINISHED BUSINESS:

GS advised she is still working on the street vacation by Plato Woodwork. The attorney finally drafted the documents. GS sent them to County to review. The County does not believe the legal descriptions are correct. GS to go back to the attorney.

NEW BUSINESS:

GS received the audit engagement letter/contract from CDS for the upcoming 2018 audit. Total cost for the audit is estimated at \$12,950. The audit is planned for February 25 and 26. **Motion:** by DO to enter into said contract with CDS for the 2018 audit. Second by VW. All in favor.

The 2018 Holiday Schedule was reviewed. With no additions/changes, **Motion:** by DO to approve the 2019 Holiday Schedule, same as 2018. Second by SS. All in favor.

Discussion in regard to the water and sewer rates for 2019. Letter from the City of Glencoe in regard to new sewer rates was reviewed. GS/SG presented some information on water rates using a calculating spreadsheet from Minnesota Rural Water Association. **Motion:** by SS to adopt the sewer and water rates as determined, to be effective March 1, 2019. Second by NE. All in favor. **RESOLUTION: 2019-01**

The 2019 Appointments, Committee and Liaisons were discussed and set for 2019. The 2019 Fee Schedule was discussed and set for 2019. **Motion:** by DO to adopt the Appointments, Committee, Liaisons and Fee Schedule as set out. Second by NE. All in favor. **RESOLUTION: 2019-02**

MAINTENANCE REPORT:

- SG would like to attend the St Cloud Water Conference on March 5-7. Cost for the conference is \$240. He does not plan to stay overnight; will drive back and forth. Council is fine with him attending. DO agreed to cover.
- SG will be attending an emergency management meeting on January 30.
- SG would like to take new council member NE on a town tour, as he has done with previous council members. The tour may also include a stop at the WWTF in Glencoe.
- SG confirmed with Council that, if there is a snow event and he is unable to get to town, a member of the fire department may use the City equipment to clear the apron and lot by the fire hall. Member must have working knowledge/experience with said equipment.

CLERKS REPORT

- GS advised the water meter handheld is obsolete in that the current software will no longer read/pull information from it. Options were discussed. GS to report back.
- There are two hall rental requests for a reduced rental rate. One is for a celebration of life event and the other is for a craft/vendor fair. After discussion, Council agreed to offer the same reduce rate as previously offered, \$140, to both parties. GS to advise.
- NE is signed up for the LMC New Official Conference. He will be staying overnight. TM has also signed up for that conference, but will be driving back and forth. SS will also be signing up for that conference and is planning to carpool with TM. NE will be reimbursed for the hotel expense. TM/SS will be paid mileage rate.
- GS advised the City received \$1068.00 from the League of MN Cities as a P/C Dividend.
- There is an Open House for Bob Becker on Sunday, January 20, from 2-5pm at the King Pin Pub. Council is encouraged to attend.
- GS advised a donation was received from the Plato American Legion in the amount of \$5,500.00 – with \$3,000.00 for stadium improvement, \$75 for Thank You reception, and \$2,425 for mulch in the park. **Motion:** by VW to accept the donation for its specified purpose. Second by SS. All in favor.

OTHER

none

Motion: by VW to adjourn meeting. Second by SS. Meeting adjourned at 10:40p.m.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer