

JUNE 11, 2018
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Bob Becker at 7:02p.m. on the 11th day of June, 2018, at the Plato Fire Hall.

City Council members present: Stacy Sohns, VeeAnn Wood, and Dennis Oltmann. Tracy Montgomery arrived later.

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Mike Eggers (Plato Fire Dept) and Ryan Engelmann (Plato Fire Dept)

Motion: by SS to approve the agenda as presented. Second by DO. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

ACTION RELATING TO GUEST(S) PRESENT

none

Motion: by VW to approve the minutes of the May 14, 2018, regular City Council Meeting. Second by DO. All in favor.

REPORTS

Fire Department – Mike Eggers and Ryan Engelmann presented on behalf of the Fire Department. They provided the following updates: The Department received a matching grant from Minnegasco in the amount of \$2000. They will be using those funds for fire hose. The Department has made a request to the Snow Pros for funds for pagers. The new compressor is in operation and invoices have been sent out splitting cost among the City and the Townships. They were happy to report final cost came in over \$1000 less than first estimated. Ryan Harvey completed all of his training. There will be road work on County Rd 3 beginning June 18. The Department is working with the County on access to that area during the construction/road closure. The Department will be getting a couple of extra radios free of charge. The radios are currently at the County getting reprogrammed. Everyone is now back up-to-date on EMR certification. BB questioned some budget items.

Park and Recreation – a current accounting of the stadium improvement project was provided to council. Further discussion relating to the retaining wall and what other projects remain.

Sheriff – call report for 1st Quarter 2018 was provided.

Plato Planning Commission – GS provided an update in regard to current planning/zoning items

Treasurers Report – **Motion:** by DO to approve the Treasurer’s Report as presented. Second by SS. All in favor. Council was provided with a current bank account balance and internal transfer record.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
13873	6/11/2018	2	AG SPECIALISTS	\$191.94
13874	6/11/2018	9	BOB BECKER	\$831.15
13875	6/11/2018	19	CITY OF GLENCOE	\$7,451.19
13876	6/11/2018	32	FOUR SQUARE BUILDERS	\$659.27
13877	6/11/2018	46	HAWKINS, INC	\$1,848.14
13878	6/11/2018	47	HELEN TOWNSHIP	\$18.20
13879	6/11/2018	58	KOHL'S SWEEPING SERVICE	\$1,150.00

13880	6/11/2018	80	MINNESOTA DEPT OF HEALTH	\$257.00
13881	6/11/2018	90	MNSPECT	\$40.00
13882	6/11/2018	91	PERA	\$389.85
13883	6/11/2018	332	BOLTON & MENK INC	\$175.00
13884	6/11/2018	342	GOPHER STATE ONE CALL	\$3.15
13885	6/11/2018	408	PETTY CASH	\$7.35
13886	6/11/2018	491	OLTMANN DENNIS	\$415.58
13887	6/11/2018	504	MINI BIFF, LLC	\$109.14
13888	6/11/2018	544	GERALDINE A SCOTT	\$858.88
13889	6/11/2018	547	CENTURYLINK	\$309.31
13890	6/11/2018	549	VALLEY VIEW ELECTRIC INC.	\$5,840.36
13891	6/11/2018	562	GLENCOE FLEET SUPPLY	\$108.48
13892	6/11/2018	573	VORLICEK LEVI	\$309.07
13893	6/11/2018	582	CLARKE ENVIRON MOSQUITO MGMT	\$557.33
13894	6/11/2018	585	WOOD VEEANN	\$415.58
13895	6/11/2018	598	GRAUPMANN SCOTT	\$1,287.76
13896	6/11/2018	698	J & J DUST CONTROL	\$660.00
13897	6/11/2018	703	STAR GROUP LLC	\$284.73
13898	6/11/2018	719	SOHNS STACY L	\$415.58
13899	6/11/2018	720	MONTGOMERY TRACY	\$461.75
13900	6/11/2018	721	MID-AMERICAN RESEARCH CHEM	\$1,393.40
13901	6/11/2018	738	POTENTIA MN SOLAR FUND 1 LLC	\$855.38
13902	6/11/2018	746	SCHRUPP CONSTRUCTION	\$180.00
13903	6/11/2018	748	CORE AND MAIN LP	\$19.06
FIRE DEPARTMENT:				
3668	6/11/2018	453	CITY OF PLATO	\$147.65
3669	6/11/2018	468	HOME SOLUTIONS	\$18.28
3670	6/11/2018	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
INTERIM CLAIMS PAID:				
13864	5/29/2018	88	XCEL ENERGY	\$745.15
13870	5/29/2018	573	VORLICEK LEVI	\$315.37
13871	5/29/2018	598	GRAUPMANN SCOTT	\$1,287.76
13863	5/29/2018	79	CENTERPOINT ENERGY	\$188.30
13865	5/29/2018	91	PERA	\$448.65
13866	5/29/2018	239	MCLEOD CO-OP POWER	\$122.95
13867	5/29/2018	474	+T++MOBILE	\$243.81
13868	5/29/2018	476	CONWAY, DEUTH & SCHMIESING	\$4,950.00
13869	5/29/2018	544	GERALDINE A SCOTT	\$1,158.45
13872	5/29/2018	732	VISA	\$212.51
	06/07/2018		US Treasury – online – May payroll tax deposit	\$1,372.46
FIRE DEPARTMENT:				
3667	5/29/2018	688	ALLINA HEALTH SYSTEM	\$350.63
3665	5/29/2018	79	CENTERPOINT ENERGY	\$139.54
3666	5/29/2018	549	VALLEY VIEW ELECTRIC INC.	\$412.61

Motion: by SS to approve payment of the above-stated claims, along with claims from Plato C Store for \$477.65, Plato Fire Department for \$3,345.21, and Plato Fire Department for \$9,095.44. Second by VW. All in favor.

UNFINISHED BUSINESS:

GS presented a draft of an Internal Funds Transfers policy. After discussion, **Motion:** by VW to adopt the Internal Funds Transfers policy as presented. Second by SS. All in favor.

NEW BUSINESS:

DO advised the Plato American Legion is donating \$5000 to the City of Plato designated for the purchase of a new sound system for the hall. **Motion:** by SS to accept the \$5000 donation from the Plato American Legion for purchase of a sound system for the hall. Second by TM. All in favor.

Sommer Scott has started working part-time, seasonal, assisting with the digital conversion and document scanning. She will be working one day a week but may also work some nights and weekends as needed until mid-August. Discussion held in regard to rate of pay. **Motion:** by VW to approve the hiring of Sommer Scott at a rate of \$10 per hour. Second by DO. All in favor. GS advised that she will probably not complete all of the document scanning but will see how far she can get by the end of the summer.

MAINTENANCE REPORT:

- SG provided additional information to council in regard to jetting and televising of the sewer lines. Council would like SG to get two quotes on doing the whole town at the same time and then financing it internally.
- SG provided a quote to purchase two (2) hydrant modification kits in the amount of \$5,600. Will add to budget for next year and then each year fix two hydrants until all are updated.
- SG provided a quote from Maguire Iron for painting the water tower. Not an immediate need but need to start planning for it. Will need to be done in the next couple years.
- SG met with a representative from the Department of Health. The representative advised the City does not have to purchase a PH meter; it is not needed.
- SG installed one of the new water meters at Crown Industries and will monitor to see if any difference is noted in usage recorded. He was unable to install this meter in conjunction with the old meter, so the old meter was removed. Crown Industries has a pretty consistent amount of water used each month.
- SG would like to obtain his sewer license. Total estimated cost for the materials, class, test, and hotel is \$500. Class/test will be October 10-12, 2018. Council is fine with this plan and estimated cost as the sewer license is needed.
- In response to this last Spring snow storm, SG presented a quote for a snow blade for the Bobcat. With this blade he would be able to have downward pressure on the blade and more effectively be able to plow streets and alleys. He received a quote from Lano's for \$2,706 for the snow blade. He also priced a retrofit for the attachment mechanism to make it easier to attach/detach accessories. This attachment mechanism is about \$3000. After discussion, tabled until next month.
- Dean Engelmann would like to take out the bushes that have died along the ballfields (on the land the City rents from him) and plant some shade trees instead. He will do the work and supply the trees. Council agreed this was a good idea and are fine with him doing it.

CLERKS REPORT

- GS advised the scanner has been purchased and is in use scanning documents. The Chromebooks have also been purchased and Sommer has them set up. GS provided a brief overview. Sommer will work with each councilperson individually to guide them through its operation. GS provided an update on the email addresses and the route she took in setting up the tablets.
- GS provided a draft of the new newsletter for Council to review. Some small changes will be made and some additional color added. Goal is to have it out June 19. Due to printer issues, GS will have it printed somewhere so it looks nicer.
- GS provided an update on the energy savings relating to the solar garden. To date, the City has saved just over \$400.
- VW provided to GS information on a League of Minnesota seminar on Crisis Management Leadership: Senior Officials Workshop for All-Hazards Preparedness that she felt might be beneficial for someone to attend. Discuss again at next meeting to see who will be going. SG will check with the Fire Department to see if any of them wish to attend.

OTHER

none

Motion: by SS to adjourn meeting. Second by TM. Meeting adjourned at 9:52p.m.

Bob Becker
Mayor

Gerri Scott
Clerk/Treasurer