

MAY 14, 2018  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Bob Becker at 7:00p.m. on the 14<sup>th</sup> day of May, 2018, at the Plato Fire Hall.

City Council members present: Stacy Sohns, VeeAnn Wood, Tracy Montgomery and Dennis Oltmann

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Kandis Hanson (MNSPECT), John Moehring and Lloyd Graupmann (PPC)

**Motion:** by SS to approve the agenda as presented. Second by TM. All in favor.

PRESENTATIONS/PUBLIC FORUM

John Moehring presented before council in regard to renewal of his land lease agreement. For the last ten years the rent has been at \$376.50 per year. John is proposing a \$200 per acre value for the next ten years, which comes to \$502 per year.

Kandis Hanson presented before council with building permit activity reports and a comparison of years.

ACTION RELATING TO GUEST(S) PRESENT

**Motion:** by TM to enter into a new ten-year contract with John Moehring for lease of described land for use during snowplowing season at a rate of \$502 per year. Second by VW. All in favor. GS to draft new contract and send out for execution.

**Motion:** by SS to approve the minutes of the April 9, 2018, regular City Council Meeting. Second by VW. All in favor.

REPORTS

Fire Department – none

Park and Recreation – a current accounting of the stadium improvement project was provided to council. Discussion held in regard to the retaining wall that needs to be replaced.

Sheriff – none

Plato Planning Commission – none

Treasurers Report – **Motion:** by DO to approve the Treasurer’s Report as presented. Second by SS. All in favor. Council was provided with a current bank account balance and internal transfer record.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
13836	5/14/2018	17	CENTRAL FIRE PROTECTION	\$116.00
13837	5/14/2018	19	CITY OF GLENCOE	\$6,707.68
13838	5/14/2018	32	FOUR SQUARE BUILDERS	\$4,422.26
13839	5/14/2018	38	GLENCOE CO-OP ASSN	\$10.60

13840	5/14/2018	46	HAWKINS, INC	\$5.00
13841	5/14/2018	88	XCEL ENERGY	\$12.09
13842	5/14/2018	90	MNSPECT	\$80.00
13843	5/14/2018	91	PERA	\$388.17
13844	5/14/2018	92	PLATO C STORE	\$256.56
13845	5/14/2018	113	TC & W RAILROAD	\$500.00
13846	5/14/2018	120	WM MUELLER & SONS INC	\$1,374.50
13847	5/14/2018	332	BOLTON & MENK INC	\$25.00
13848	5/14/2018	473	REINDERS, INC	\$745.51
13849	5/14/2018	504	MINI BIFF, LLC	\$152.20
13850	5/14/2018	544	GERALDINE A SCOTT	\$848.58
13851	5/14/2018	547	CENTURYLINK	\$294.67
13852	5/14/2018	562	GLENCOE FLEET SUPPLY	\$109.48
13853	5/14/2018	598	GRAUPMANN SCOTT	\$1,287.76
13854	5/14/2018	738	POTENTIA MN SOLAR FUND 1 LLC	\$757.44
13855	5/14/2018	742	TRIMARK	\$100.43
13856	5/14/2018	746	SCHRUPP CONSTRUCTION	\$3,680.00
13857	5/14/2018	747	REC-TECH OUTDOOR SOLUTIONS	\$6,448.85
13858	5/14/2018	748	CORE AND MAIN LP	\$117.28
13859	5/14/2018	749	NELSON, MELISSA T.	\$107.21
13860	5/14/2018	750	CNA SURETY	\$220.50
13861	5/14/2018	751	OEM SERVICE CO LLC	\$516.01
13862	5/14/2018	752	RUTT ROBERT	\$37.75
FIRE DEPARTMENT:				
3658	5/14/2018	17	CENTRAL FIRE PROTECTION	\$104.50
3659	5/14/2018	453	CITY OF PLATO	\$460.70
3660	5/14/2018	606	CENTRAL MN FF'S REG ASSOC	\$100.00
3661	5/14/2018	651	ULTIMATE SAFETY CONCEPTS INC	\$288.30
3662	5/14/2018	654	FIRE SAFETY USA, INC	\$13,483.12
3663	5/14/2018	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
3664	5/14/2018	721	MID-AMERICAN RESEARCH CHEM	\$153.65
INTERIM CLAIMS PAID:				
13825	4/23/2018	32	FOUR SQUARE BUILDERS	\$3,030.48
13826	4/23/2018	46	HAWKINS, INC	\$5.00
13828	4/23/2018	88	XCEL ENERGY	\$12.09
13829	4/23/2018	88	XCEL ENERGY	\$979.07
13830	4/23/2018	91	PERA	\$388.17
13831	4/23/2018	239	MCLEOD CO-OP POWER	\$109.69
13833	4/23/2018	544	GERALDINE A SCOTT	\$848.58
13834	4/23/2018	598	GRAUPMANN SCOTT	\$1,287.76
13827	4/23/2018	79	CENTERPOINT ENERGY	\$278.78
13832	4/23/2018	474	+T++MOBILE	\$57.04
13835	4/23/2018	732	VISA	\$374.81
	05/10/2018		US Treasury – online – April payroll tax deposit	\$1,156.40
FIRE DEPARTMENT:				
3657	4/23/2018	398	WIGFIELD DESIGN	\$26.00
3656	4/23/2018	79	CENTERPOINT ENERGY	\$195.24

**Motion:** by VW to approve payment of the above-stated claims, along with a claim from T-Mobile for \$243.81, and Conway Deuth & Schmiesing for \$4,950.00. Second by TM. All in favor.

UNFINISHED BUSINESS:

The Internal Fund Transfer Policy is not complete. GS will present at the next council meeting.

NEW BUSINESS:

Levi Vorlicek has accepted the part-time seasonal position with the public works department. He will mainly be doing field prep and lawn mowing over the summer and will also be trained to cover for SG when gone. Currently he is working Tuesday, Wednesday and Thursday from 9am to 2pm, approximately 15 hours per week. Discussion held in regard to rate of pay and hours he would be working. **Motion:** by SS to approve the hiring of Levi Vorlicek at a rate of \$12 per hour, starting May 1, 2018. Second by VW. All in favor. SG was reminded that Levi should only be working “as needed” to get through the two months of baseball season and on special projects that additional help is required. SG should not be “looking” for work for him to do. This is not a guaranteed set hour position.

GS advised for the upcoming election they are requiring her and one other trained judge to be present on election night in order to complete the “closing” documentation. She has not yet determined who the other judge will be. GS is required to complete all the levels of training: clerk, head judge, election judge. However, the second judge just needs to complete the online election judge training (if previously trained). **Motion:** by DO to appoint GS as the Head Election Judge. Second by TM. All in favor

MAINTENANCE REPORT:

- SG provided information to council in regard to jetting and televising of the sewer lines. He obtained quotes and has laid out what he feels is the best plan to get this project started. After discussion, SG to obtain some additional information for a better comparison.
- SG presented a quote from Water Conservation Services Inc. to perform a leak survey on the water system. Cost would be \$875 to check the mains. Council felt this would be a good idea, but will need to revisit this in the fall to see if budget allows.
- Parking lot by the East/West fields needs gravel. City can obtain gravel through Helen Township to get a better rate. Cost would be \$212 per load and it is estimated 4 loads are needed. Helen Township will do the spreading/blading. **Motion:** by TM to purchase the gravel for the field parking lot at a total cost of \$851.20. Second by VW. All in favor.
- Boy Scouts are coming on May 20 to work on the park as community service for using the hall for their camp-in. Work may include flower planting if SG can get arranged.
- Discussed issue of recycling blowing out of the containers by the ballfields. GS will talk to County about the issue.
- SG requested to take August 20 through August 30 for vacation. DO and Levi will cover while he his gone.
- GS provided council with complaints in regard to the snow plowing. Discussion held. No action taken. GS also advised there was a complaint in regard to parking on Main Street which created some issues with snow removal.

CLERKS REPORT

- GS and LG provided updates to the council in regard to the research conducted to date relating to 3<sup>rd</sup> Street SW and the north/south stub road off of 3<sup>rd</sup> Street SW. GS believes they are near the point to involve the City Attorney. They do not believe the City Engineer needs to be involved at this point, except for a possible survey they did at the time the sewer was put in. Karl Pinske/PWW would also like to re-address the proposed frontage road should the Highway 212 bypass ever go in. Goal is to get the whole area “cleaned up/corrected” now, so as to avoid any issues later. GS and LG to talk with Karl about the associated costs and who will pay. Everyone agrees this needs to be determined and documented. BB to check with Bolton & Menk in regard to a previous survey of the area. GS and LG will continue with the research and getting documents in order.
- There has been a question of ownership raised in regard to the extension of 3<sup>rd</sup> Avenue NW. GS and Lloyd are doing some research in that regard.
- GS reported there is an issue with lawn service companies dumping their grass clippings in the City yard waste site. At this point, we are aware of three different companies that have been seen by GS or residents. Council has requested GS provide letters to the companies advising the site is only for Plato residents. All other dumping must cease immediately.

- GS provided information in regard to purchasing a scanner, council tablets, and setting up emails. The scanner will cost approximately \$250. The Chromebook tablets will cost approximately \$240 each. She is planning to order 6. Setting up a Gmail Suite to go along with the Chromebooks will be \$5.00 per month. **Motion:** by VW to move forward with purchasing of the scanner and tablets as presented. Second by TM. All in favor.

OTHER

VW brought up blight. Scott will do a drive around to see if there are any issues that need to be addressed.

**Motion:** by VW to adjourn meeting. Second by TM. Meeting adjourned at 10:10p.m.

Bob Becker  
Mayor

Gerri Scott  
Clerk/Treasurer