

MARCH 12, 2018
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Bob Becker at 7:00p.m. on the 12th day of March 2018, at the Plato Fire Hall.

City Council members present: Stacy Sohns, VeeAnn Wood, Tracy Montgomery and Dennis Oltmann

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Michael Stockman and Lloyd Graupman (PPC)

Motion: by DO to approve the agenda as presented. Second by VW. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

ACTION RELATING TO GUEST(S) PRESENT

none

Motion: by SS to approve the minutes of the February 12, 2018, regular City Council Meeting. Second by DO. All in favor.

REPORTS

Fire Department – none

Park and Recreation - none

Sheriff – none

Plato Planning Commission

- The Planning Commission/Board of Adjustments held a public meeting earlier tonight in regard to a variance request by Michael Stockman. Mr. Stockman wishes to build an accessory building garage that is closer than the 5-foot side yard requirement to the south side of his property. Following the public hearing, it is the Planning Commission’s and the Board of Adjustments’ recommendation to grant said variance request. **Motion:** by VW to grant the variance to Michael Stockman as presented to the Planning Commission. Second by SS. All in favor.
- GS provided a copy of a letter prepared in response to chicken inquiries.
- GS advised that a resident is again questioning whether there could be access to the back of the houses on the east side of 2nd Avenue NE. GS to talk to DNR and property owner in regard to the possibility of an access.

Treasurers Report – **Motion:** by DO to approve the Treasurer’s Report as presented. Second by SS. All in favor.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
13774	3/12/2018	19	CITY OF GLENCOE	\$4,089.03
13775	3/12/2018	74	MCLEOD PUBLISHING INC	\$32.00
13776	3/12/2018	80	MINNESOTA DEPT OF HEALTH	\$257.00
13777	3/12/2018	90	MNSPECT	\$216.27
13778	3/12/2018	91	PERA	\$389.85

13779	3/12/2018	92	PLATO C STORE	\$299.50
13780	3/12/2018	120	WM MUELLER & SONS INC	\$1,027.50
13781	3/12/2018	348	TEAM LAB CHEMICAL CORP	\$1,191.00
13782	3/12/2018	476	CONWAY, DEUTH & SCHMIESING	\$8,000.00
13783	3/12/2018	504	MINI BIFF, LLC	\$121.38
13784	3/12/2018	544	GERALDINE A SCOTT	\$858.88
13785	3/12/2018	547	CENTURYLINK	\$295.30
13786	3/12/2018	549	VALLEY VIEW ELECTRIC INC.	\$1,187.68
13787	3/12/2018	562	GLENCOE FLEET SUPPLY	\$44.95
13788	3/12/2018	598	GRAUPMANN SCOTT	\$1,287.76
13789	3/12/2018	718	PLUNKETT'S PEST CONTROL	\$85.50
13790	3/12/2018	738	POTENTIA MN SOLAR FUND 1 LLC	\$439.53
13791	3/12/2018	742	TRIMARK	\$1,057.90
13792	3/12/2018	743	ULINE	\$58.65

FIRE DEPARTMENT:

3636	3/12/2018	92	PLATO C STORE	\$175.34
3637	3/12/2018	453	CITY OF PLATO	\$147.65
3638	3/12/2018	580	ADVANCED FIRST AID INC	\$207.90
3639	3/12/2018	598	GRAUPMANN SCOTT	\$20.00
3640	3/12/2018	655	BRUCH NATHAN	\$231.32
3641	3/12/2018	715	BRENDA SCHULTZ CLEANING SERV	\$180.00

INTERIM CLAIMS PAID:

13765	2/26/2018	79	CENTERPOINT ENERGY	\$514.47
13766	2/26/2018	87	MPCA	\$43.00
13767	2/26/2018	88	XCEL ENERGY	\$1,327.86
13768	2/26/2018	91	PERA	\$415.05
13769	2/26/2018	239	MCLEOD CO-OP POWER	\$97.82
13770	2/26/2018	474	+T++MOBILE	\$57.25
13771	2/26/2018	544	GERALDINE A SCOTT	\$987.33
13772	2/26/2018	598	GRAUPMANN SCOTT	\$1,287.76
13773	2/26/2018	732	VISA	\$19.43
	03/08/2018		US Treasury – online – February payroll tax deposit	\$1,199.11

FIRE DEPARTMENT:

3628	2/20/2018	741	DANKO EMERGENCY EQUIP CO	\$16,622.50
3629	2/26/2018	38	GLENCOE CO-OP ASSN	\$16.75
3630	2/26/2018	79	CENTERPOINT ENERGY	\$353.88
3631	2/26/2018	88	XCEL ENERGY	\$56.34
3632	2/26/2018	219	JERRY'S TRANSMISSION SERVICE	\$3,327.20
3633	2/26/2018	398	WIGFIELD DESIGN	\$98.75
3634	2/26/2018	617	HENNEPIN TECHNICAL COLLEGE	\$665.00
3635	2/26/2018	688	ALLINA HEALTH SYSTEM	\$350.63

Motion: by TM to approve payment of the above-stated claims, along with claims from League of Minnesota Cities for \$4,565.00, League of Minnesota Cities for \$16,815.00 and Bolton & Menk for \$380.00. Second by VW. All in favor.

UNFINISHED BUSINESS:

GS provided a draft of a Municipal Complaints policy, form and tracking sheet. After review and discussion, **Motion:** by VW to adopt the Municipal Complaints policy, form and tracking sheet as presented. Second by SS. All in favor.

GS advised that as of today, Glencoe has not set its new sewer rates. Council will wait until those are set before setting the water/sewer rates for Plato and approving the 2018 Appointments and Fees. Discussion held in regard to the project, status, and rates. Council would like the City Engineer to be present at the next meeting to answer questions in regard to this whole project. GS to contact.

NEW BUSINESS:

GS provided a draft of a Credit Card Use policy. After review and discussion, **Motion:** by VW to adopt the Credit Card Use policy as presented. Second by SS. All in favor.

Discussion held in regard to an Internal Fund Transfer policy. GS will draft and present at the next meeting. GS advised she could transfer \$50,000 from the general account to the money market at the current time. Council agreed with that transfer. GS will also create a document for the council packets that shows a running balance for each of the accounts.

MAINTENANCE REPORT:

- SG advised he needs to take a class to renew his pesticide license. There is a class offered by the University of Minnesota on April 4 in Andover that covers all the topics he needs. Cost is \$190. Council is fine with him attending.

CLERKS REPORT

- The auditors were here on February 26-28. GS stated the audit went well. There were a couple of small issues that will be resolved for 2018. They anticipate presenting the final audit to the Council in April.
- GS provided some additional information in regard to the loan and grant program through the US Department of Agriculture Rural Development for the Community Hall renovation/rebuild. Short discussion held.
- According to Lions' members, the Lions will no longer be publishing a city newsletter. GS presented an alternative to the current newsletter. Council like the format and GS will do some checking into the cost and report back.
- GS advised there will be a large party in the park on June 23, 2018.

OTHER

None

Motion: by SS to adjourn meeting. Second by TM. Meeting adjourned at 9:36 p.m.

Bob Becker
Mayor

Gerri Scott
Clerk/Treasurer