

SEPTEMBER 11, 2017
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Bob Becker at 7:00p.m. on the 11th day of September 2017, at the Plato Fire Hall.

City Council members present: Stacy Sohns Tracy Montgomery, and Dennis Oltmann VeeAnn Wood arrived at 8:05pm.

City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Lloyd Graupmann (PPC), Kandis Hanson (MnSpect), Jami Krueger (resident), Bob Doolittle (PFD), Nathan Bruch (PFD), Tony Schauer (PFD), and Darrell Caturia (McLeod County Sheriff's Office)

Motion: by SS to approve the agenda as presented. Second by DO. All in favor.

PRESENTATIONS/PUBLIC FORUM

Kandis Hanson presented on behalf of MnSpect with a brief update on year-to-date building permits.

Jami Krueger presented before Council in regard to the letter she received citing an ordinance violation for having chickens at her residence and the notice they must be removed.

ACTION RELATING TO GUEST PRESENT

None

Motion: by TM to approve the minutes, with some changes, of the August 14, 2017, regular City Council Meeting. Second by SS. All in favor.

REPORTS

Fire Department – Bob Doolittle, Nathan Bruch, and Tony Schauer presented on behalf of the Fire Department.

TM and GS attended the quarterly business meeting on Tuesday, September 5.

Discussion in regard to the upcoming selection process for officers was briefly discussed. Due to the retirement of Jay Wood, there will now be four (4) positions up for 2018 – Chief 1, Chief 2, Captain 2 and Treasurer. Since this will be the first time using the selection process and since the filling of one position may then leave another position open to then fill, it was determined that more time is needed for the process. The by-law amendment stated a deadline of November 1 for submission of interest in a position. The fire department members determined by unanimous vote to move the deadline to October 1 to give sufficient time for the process to be complete by January 1. **Motion:** by DO to approve the October 1 deadline for interested candidates to submit. Second by TM. All in favor. Short discussion on the how the process would work.

PFD members approved by unanimous vote an amendment to the Second Article in their by-laws in regard to admission requirements. The amendment changes the current language of “a resident of the City of Plato or work or live within the Fire District” to read “a resident of the City of Plato or reside and/or be employed within a 10-minute response time of the Fire Hall.” This change follows the guidelines set out by the League of Minnesota Cities. The amendment also deletes the \$1.00 initiation fee and the two-thirds (2/3) ballot required. **Motion:** by DO to approve the amendment to the Second Article of the PFD by-laws as presented. Second by TM. All in favor.

In regard to the pending litigation, a letter from the City Attorney was presented for review. A request was made to include some sort of deadline for them to respond. GS will advise the City Attorney of this change and ask that the letter be sent as soon as possible. Payment of the legal fees will be by the Fire Department.

Park and Recreation – GS provided a copy of the letter to the Plato Baseball Club setting out the conditions of the “line of credit” approved at the last meeting. BB provided an update on the renovations.

Sheriff – Deputy Darrell Caturia was present on behalf of the Sheriff’s Department. The first two quarters of 2017 call reports were provided to Council. Much of the information was redacted by the Sheriff. He stated that any questions or concerns on the reports can be directed to him.

Plato Planning Commission – none

Treasurers Report – **Motion:** by DO to approve the Treasurer’s Report as presented. Second by TM. All in favor.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
13585	9/11/2017	19	CITY OF GLENCOE	\$5,505.51
13586	9/11/2017	61	LEAGUE OF MINNESOTA CITIES	\$30.00
13587	9/11/2017	61	LEAGUE OF MINNESOTA CITIES	\$457.00
13588	9/11/2017	80	MINNESOTA DEPT OF HEALTH	\$257.00
13589	9/11/2017	80	MINNESOTA DEPT OF HEALTH	\$32.00
13590	9/11/2017	88	XCEL ENERGY	\$12.61
13591	9/11/2017	91	PERA	\$376.56
13592	9/11/2017	98	POSTMASTER	\$302.00
13593	9/11/2017	342	GOPHER STATE ONE CALL	\$10.80
13594	9/11/2017	491	OLTMANN DENNIS	\$120.50
13595	9/11/2017	504	MINI BIFF, LLC	\$214.72
13596	9/11/2017	544	GERALDINE A SCOTT	\$820.73
13597	9/11/2017	547	CENTURYLINK	\$293.04
13598	9/11/2017	562	GLENCOE FLEET SUPPLY	\$9.28
13599	9/11/2017	598	GRAUPMANN SCOTT	\$1,226.84
13600	9/11/2017	718	PLUNKETT'S PEST CONTROL	\$85.50
FIRE DEPARTMENT:				
3529	8/14/2017	79	CENTERPOINT ENERGY	\$23.08
3544	9/11/2017	91	PERA	\$6,500.00
3545	9/11/2017	164	CARQUEST AUTO PARTS	\$129.35
3546	9/11/2017	453	CITY OF PLATO	\$199.19
3547	9/11/2017	562	GLENCOE FLEET SUPPLY	\$3.49
3548	9/11/2017	593	NEUBARTH RYAN	\$229.54
3549	9/11/2017	651	ULTIMATE SAFETY CONCEPTS INC	\$37,880.00
3550	9/11/2017	715	BRENDA SCHULTZ CLEANING SERV	\$240.00
3551	9/11/2017	724	180 COLLISION, INC	\$370.40
3552	9/11/2017	725	VINKEMEIER STEVEN	\$1,521.16
INTERIM CLAIMS PAID:				
13582	8/28/2017	544	GERALDINE A SCOTT	\$892.67
13583	8/28/2017	598	GRAUPMANN SCOTT	\$1,226.84
13577	8/28/2017	79	CENTERPOINT ENERGY	\$46.57
13578	8/28/2017	91	PERA	\$391.96
13579	8/28/2017	239	MCLEOD CO-OP POWER	\$95.09
13580	8/28/2017	474	+T++MOBILE	\$51.91
13581	8/28/2017	504	MINI BIFF, LLC	\$107.36
13584	8/28/2017	682	CARD CENTER	\$10.00
	9/16/2017		US Treasury – online – August payroll tax deposit	\$1229.18
FIRE DEPARTMENT:				
3539	8/28/2017	88	XCEL ENERGY	\$229.93
3543	8/28/2017	688	ALLINA HEALTH SYSTEM	\$350.63
3538	8/28/2017	79	CENTERPOINT ENERGY	\$47.14

3540	8/28/2017	590	MN STATE FIRE CHIEFS ASSOC	\$1,625.00
3541	8/28/2017	590	MN STATE FIRE CHIEFS ASSOC	\$50.00
3542	8/28/2017	640	MN FIRE SERVICE CERT BOARD	\$25.00

Motion: by TM to approve payment of the above-stated claims along with claims from Strategic Equipment for \$183.67, Hawkins for \$5.00, Dennis Oltmann for \$18.48 and Sewer Services Inc for \$720.00. Second by SS. All in favor.

UNFINISHED BUSINESS:

Social Media Policy – tabled until next meeting

Water run-off issue at 125 3rd Avenue NW – BB and LG met with the neighbors of Leon Alsleben in regard to the claimed water issue and reported on those discussions. BB and LG will talk to Mr. Alsleben, but it appears he will need to go with the berm plan.

NEW BUSINESS:

Discussion held in regard to the 2018 Preliminary Tax Levy. This preliminary figure is the maximum amount the 2018 levy can be. The actual levy can be less than this preliminary figure, but not more. **Motion:** by TM to set the 2018 Preliminary Tax Levy at \$217,860 (a 6% increase). Second by DO. All in favor.

A proposal by Wm Mueller & Sons for the 2017-18 snow removal was presented. **Motion:** by DO to accept the contract proposal with Wm Mueller & Sons as presented. Second by VW. All in favor.

MAINTENANCE REPORT:

- Water testing equipment. DO presented a different quote from Hach in the amount of \$843.10. After discussion, purchase was tabled and SG will check with some different vendors at the upcoming water conference.
- SG presented a quote for replacement of the water meters to raise the discussion, not something that needs to be done right now, but is something that will need to be done down the road.
- SG stated the storm sewer that needed to be jetted by 3rd Avenue and 2nd Street NW was caused by a bowing in the line under 2nd Street NW that then accumulates debris. The line has been cleared for now, but will need to be repaired to stop future occurrences. SG suggested that when doing the repair that a manhole be added to the line in that area so there is easier access to the line. **Motion:** by TM to spend up to \$2500 to repair the line, add a manhole, and patch the street. Second by VW. All in favor.
- SG talked briefly about a quote he received in regard to jetting and cameraing all the sanitary sewer lines. With this estimate, the cost would be spread out to approximately \$16,000 per year for 3 years. The sanitary system is over 17 years old and should be checked. SG to seek some other options/quotes.

CLERKS REPORT

- GS presented a First Amendment to Subscription Agreement from Minnesota Solar. After discussion, **Motion:** by TM to accept the Amendment presented. Second by SS. All in favor.
- GS provided Council with a copy of a letter to the owner of 205 2nd Avenue NE in regard to blight factors present. At that time, there were four (4) vehicles that had expired tabs. The situation has been rectified.

OTHER

none

Motion: by TM to adjourn meeting. Second by SS. Meeting adjourned at 9:57 p.m.

Bob Becker
Mayor

Gerri Scott
Clerk/Treasurer